



BETHEL SCHOOL BOARD MEETING

District Office – 4640 Barger Drive

Monday, February 25, 2019

6:30 p.m.

Due to inclement weather, the Bethel School Board Meeting scheduled for Monday, February 25, 2019, at 6:30 p.m. has been canceled.

Executive Session per ORS 192.660(2)(d) – Labor Negotiations – Toward the end of the meeting.
At the end of the Executive Session, the Board will call the Regular Session to order and open to the public.

AGENDA

1. **Call to Order** **Debi Farr, Chair**
2. **Pledge of Allegiance** **Paul Jorgensen, Vice Chair**
3. **Approval of Minutes**
4. **Superintendent's Report**
 - A. Student Presentation, Clear Lake Elementary
 - B. Willamette High School Culinary Team
 - C. Student Representative Reports, KHS and WHS
 - D. Financial Statement, Simon Levear
 - E. Transfer Update, Pat McGillivray
 - F. Legislative and School Finance Update
 - G.
5. **Delegations and Visitors**
6. **Consent Agenda**
Personnel Action Resolution No. 39
7. **Action Items**
 - A. Approve Transfer Caps for the 2019-2020 School Year Resolution No. 40
 - B. Approve Intra-District Transfer Caps for the 2019-2020 School Year Resolution No. 41
 - C. 2019-2020 Employee Contracts
(Lists distributed at Board Meeting)
 - D.
8. **Information and Discussion**
 - A. LCOG Annual Appreciation Dinner, Saturday, March 2, 5:00pm, Lane Community College
 - B.

9. Board Activity Update

A.

10. Review of Next Meeting: Monday, March 11, 2019

A. Student Presentation, Cascade Middle School

B. Student Representative Reports, KHS and WHS

C. Financial Statement, Simon Levear

D. Legislative & School Finance Update

E. Board Policies & Administrative Rules up for Periodic Review

F.

11. The Board will meet in Executive Session per ORS 192.660(2)(d) to discuss labor negotiations.

12. Return to Regular Session

13. Adjournment

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

JANUARY 28, 2019

ATTENDANCE

Board Members: Alan Laisure, Greg Nelson, Rich Cunningham, Ginger Poage, Paul Jorgensen, and Chair, Debi Farr

Absent: Dawnja Johnson

District staff, students, and community members identified: Superintendent Parra, Substitute Student Representative Nate Tena, Substitute Student Representative Nate Bassinger, Remie Calalang, Amy Tidwell, Simon Levear, Pat McGillivray, Maureen Spence, Charissa Nelson, Janay Stroup, Tasha Katsuda, Kee Zublin, Glen Martz, Brooke Cottle, Robin Hanson, Bobbi Derrickson, Danielle Connelly, Shanna Bitikofer, Marilyn Bounds, 4th grade families from Malabon, and Jill Busby

CALL TO ORDER

Chair Farr called the January 28, 2019 meeting of the Board of Directors to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Jorgensen led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Farr presented the Minutes from the January 14, 2019 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

SUPERINTENDENT'S REPORT

Student Presentation, Malabon Elementary School

Malabon Elementary School Principal Maureen Spence introduced Malabon 4th grade teacher Charissa Nelson and shared that at their school the "M" in Malabon stands for Members of a Caring Community. Ms. Nelson stated that one of her goals for her students is that they are involved with community service, and this year her students are participating in the Unicef Kid Power program. 4th grade students Hiya, Jazzmyn, Nick, and Isaac introduced themselves and shared their experiences participating in the Unicef Kid Power program. The students wear power bands, which track their activity and movement, earning power points. Students use power points to unlock ready-to-use therapeutic food packets delivered by Unicef to malnourished children around the world. Hiya, Jazzmyn, Nick, and Isaac like this program because it is kind to help other people. The program helps them stay active, too.

WHS Student Representative Report, Nate Bassinger

Substituting for Cynthia Lopez, Nate Bassinger introduced himself and provided an update on happenings at Willamette. This is finals week and the end of the first semester. Students do not have school Thursday or Friday. The Sources of Strength (Sources) program, which focuses on building community in the school, is starting at Willamette. For students who have received the Sources training, a class will be available for them to take next semester. Staff have been traveling to the middle schools for the On the Path to Graduation program being presented to 8th grade families. The National Honor Society (NHS) students' Recycle Round-Up will take place February 2nd. NHS students are finishing up their volunteer hours. The Wolverine Pageant Bingo and Silent Auction held January 19th was a very successful fundraiser. Varsity

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basketball teams will host Eagle Point at home on Friday night, February 1st. The girls will play at 5:15 p.m. and the boys will play at 6:45 p.m. Willamette's Latinos Unidos group will be touring UO on an upcoming field trip.

KHS Student Representative Report, Nate Tena

Substituting for Indyanna Andres, Nate Tena provided an overview of what is taking place at Kalapuya. Mr. Aumack's class is exploring the laws of gravity and physics, and students recently filled food boxes for Food for Lane County. Kalapuya recently won the annual ping-pong tournament between KHS and WHS. Enrollment is steady in Mr. Martin's GED class. Mr. Zydyrn's class is studying water issues and the effects of city water. They also continue to work with the Oregon Youth Conservation Corps in the wetlands planting seeds and monitoring native plant growth. Ms. Stroup and Ms. Zimmer's class is studying personal finance and preparing for final internships. Mr. Larson's class is reading *The Road*, focusing on journalism, ethics and morals, and will be hosting a burrito brigade as a community service project. Ms. Olsen's class is studying the pursuit of happiness and the American dream, as well as virtue vs vice and upward mobility. Bethel Farm Manager Kyle Ryan is pruning over 50 fruit trees and recently received a seed donation from Territorial Seed Company. The seed donation will support this year's crops and the annual plant sale. Over 6,000 pounds of food was harvested on the Bethel Farm last year. School Counselor Lezlee Craven would like to thank 15th Night for their services. All Kalapuya students are completing work samples as the end of the grading period is this coming Friday, February 1st. Another positive note is that retention of students at Kalapuya is high.

Airport Rotary Foundation Scholarship Update, Glen Martz

Airport Rotary Foundation Chair Glen Martz expressed his condolences to the Board regarding the recent passing of Wayne Watkins, former Bethel School Board member. Mr. Martz distributed information to the Board summarizing the Foundation's scholarship distributions between 1997 and 2018 and reviewed the information with the Board. The data reflect the growth of Airport Rotary Foundation's Scholarship Program over the years. Mr. Martz also provided an update on Airport Rotary Foundation projects and contests, including a donation to Cascade Middle School for their music program. A photo was presented that included several of the Airport Rotary Foundation Scholarship recipients from 2018. An article from *The Register Guard* titled "Scholarship event shows a brighter side" was also presented. Mr. Martz invited Board members to the upcoming 23rd Annual Airport Rotary Foundation Dinner and Auction on Friday, February 22nd.

Director Poage arrived at approximately 7:14 p.m.

Bethel Health Center, Brooke Cottle

Bethel Health Center Director Brooke Cottle shared 2017-2018 statistical information regarding the Bethel Health Center. Ms. Cottle updated the Board on school outreach at KHS and WHS and shared information on the Elementary School-Based Mental Health Team. Ms. Cottle described how Bethel Health Center partners or collaborates with several agencies, including Seattle Children's Hospital for the "Check Yourself" tool, OHP Assistants, the Wellness Exam Incentive with Trillium and Pilar Bradshaw, Lane County School Based Health Center Collaborative, Cahoots, Looking Glass, and White Bird. Ms. Cottle has been requested to present at the 2019 National School-Based Health Care Convention in Arlington, VA about the work Bethel is doing with the Columbia Suicide Severity Rating Scale. The Oregon Health Authority and

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UO will be doing research on Bethel’s implementation of Sources of Strength (Sources), an evidence-based suicide prevention program. Bethel’s implementation of Sources could potentially be a model for statewide implementation, if other districts choose to implement a suicide prevention program.

Division 22 Assurances

Superintendent Parra reminded the Board of the annual process where the District ensures compliance with Oregon’s Division 22 Standards. Oregon Department of Education (ODE) has clarified that districts are reporting on compliance for the previous year. The District will be implementing sex abuse prevention curriculum (Erin’s Law) for all students and prevention education: drugs and alcohol for all juniors and seniors during the 2018-2019 school year; however, did not implement for the 2017-2018 school year. The District is on-track to meet compliance in all areas during the 2018-2019 school year.

Director Cunningham inquired about having health centers being designated trauma centers for people experiencing heart attacks or strokes. The Board discussed how that could save many lives and reviewed services currently available. Superintendent Parra informed the Board that the District is offering Stop the Bleed, a lifesaving community-based course, to staff.

Legislative and School Finance Update

Superintendent Parra provided an overview of Governor Brown’s recommended budget which acknowledges that education has been under-funded in Oregon for the past three decades. Governor Brown’s recommended budget calls for the state to repair, reform, and reinvest in public education. Superintendent Parra shared potential ideas presented by the state to reinvest in public education and also updated the Board on work being done by a committee commissioned by Governor Brown to review instructional time and a 180 day school year. Superintendent Parra is part of the committee, which will meet one more time before they present their findings to the Governor.

Policy Update, 2nd Reading

Superintendent Parra reported on the following Board Policy:

JHC – Student Health Services – *Updated to reflect new language*

DELEGATIONS AND VISITORS

Marilyn Bounds
1859 Oakville Crossing
Eugene, OR

Bethel Association of Classified Employees (BACE) President Marilyn Bounds referenced a flyer announcing a march on February 18th at the Oregon State Capitol Building. Ms. Bounds invited Board members, staff, students, and families to attend the rally to encourage increased funding for Oregon schools.

CONSENT AGENDA

Resolution No. 31 – Personnel Action

Motion: Greg Nelson moved, Alan Laisure seconded, to approve the Consent Agenda as specified below:

#	Name	Type	Description
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1.	Leonhardt, Joe	Temporary Hire for 2018-19	Offer Temporary Contract for 1.0 FTE Extended Resource Room Teacher for Grades 3-5 @ Meadow View; Replaces: Becky Coon; Start Date: 1/9/2019.
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Motion Passed, 6-0

Absent: Dawnja Johnson

ACTION ITEMS

Resolution No. 32 – Adopt Policies GBC, IGBAK, IGBAL, JBA, JEB, JECBD, and JHCCA

Motion: Rich Cunningham moved, Ginger Poage seconded, to adopt the following policies:

<u>GBC</u>	Staff Ethics
<u>IGBAK</u>	Special Education – Public Availability of State Application
<u>IGBAL</u>	Special Education – Services for Home-Schooled Students with Disabilities
<u>JBA</u>	Sexual Harassment
<u>JEB</u>	Early Entrance
<u>JECBD</u>	Education of Students Experiencing Homelessness
<u>JHCCA</u>	Students with HIV, HBV, HCV, or AIDS

Motion Passed, 6-0

Absent: Dawnja Johnson

Resolution No. 33 – Adopt 2019-2020 Budget Calendar

Motion: Greg Nelson moved, Rich Cunningham seconded, to adopt the 2019-2020 Budget Calendar. The Board discussed how many budget committee positions need to be filled.

Motion Passed, 6-0

Absent: Dawnja Johnson

Resolution No. 34 – Adopt PACE Annual Joinder to Trust Agreement

Motion: Alan Laisure moved, Paul Jorgensen seconded, to adopt the PACE Declaration of Trust and Form of Joinder to Trust Agreement. Superintendent Parra and Business Services Director Simon Levear clarified that this coverage is for the District’s liability insurance.

Motion Passed, 6-0

Absent: Dawnja Johnson

INFORMATION AND DISCUSSION

- A. BIG 9th Annual Black History Month Banquet, Friday, February 1, 5:30pm, Valley River Inn
- B. 23rd Annual Airport Rotary Foundation Dinner & Auction, Friday, February 22, 5:30pm, Valley River Inn
- C. OSBA Legislative Town Hall, Wednesday, February 6, 7-9pm, Lane ESD

BOARD ACTIVITY UPDATE

- A. Director Laisure shared that he enjoyed the complete performance of Aladdin at Shasta, is filling in for Volunteer Chris Ferguson at the Produce Plus site at Cascade, and was able to check-in with Cascade staff to verify that they are receiving ongoing support.

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REVIEW OF NEXT MEETING: MONDAY, FEBRUARY 11, 2019

- A. Student Presentation, Prairie Mountain School
- B. Student Representative Reports, KHS and WHS
- C. 2019-2021 Lane ESD Local Service Plan, Superintendent Scurto
- D. Indian Education, Tina Gutierrez-Schmich
- E. Legislative & School Finance Update
- F. Board Policies & Administrative Rules up for Periodic Review

ADJOURNMENT

There being no further business to bring before the Board, Chair Farr adjourned the meeting at 8:15 p.m.

Clerk – Chris Parra

jcb

Chair – Debi Farr

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Bethel School District GENERAL FUND
 Revenue and Expenditure Summary/Projection (unaudited)
 Fiscal Year 2018/2019

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

Prior Months Actuals	Current Month Priliminary Jan 2019	Future Months Projected	Projected 2018/2019 Totals	2018/2019 ADOPTED BUDGE	Budget Variance	YTD Actual Jan 2019	YTD Projected Jan 2019	Variance
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REVENUES

LOCAL SOURCES:

Current year's levy* R1111	14,607,272	185,318	923,340	15,715,930	15,831,345	-115,415	14,792,590	14,908,005	(115,415)
Prior years' taxes* R1112 & 1190 & 1200	516,008	21,512	22,670	560,190	58,000	502,190	537,520	35,330	502,190
Tuition from other Districts	0	0	0	0	0	0	0	0	0
Investment earnings R1510	229,750	75,663	59,932	365,345	110,000	255,345	305,413	50,068	255,345
Misc. local sources R1910 & R1940 & R196	77,495	9,495	20,552	107,543	44,300	63,243	86,990	23,748	63,243
Subtotal	15,430,525	291,989	1,026,494	16,749,008	16,043,645	705,363	15,722,513	15,017,151	705,363

INTERMEDIATE SOURCES:

County School Fund* R2101	0	0	60,000	60,000	60,000	0	0	0	0
Subtotal	0	0	60,000	60,000	60,000	0	0	0	0

STATE SOURCES:

SSF- Current Year R3101	22,010,937	3,151,746	12,873,111	38,035,793	37,150,756	885,037	25,162,682	24,277,645	885,037
Common School Fund* R3103	0	0	552,553	552,553	552,553	0	0	0	0
High Cost Disability	0	0	18,000	18,000	18,000	0	0	0	0
Other State Funds	0	0	0	0	0	0	0	0	0
Subtotal	22,010,937	3,151,746	13,443,664	38,606,346	37,721,309	885,037	25,162,682	24,277,645	885,037

FEDERAL SOURCES:

Other Federal Grants 4700	13,944	0	-13,944	0	0	0	13,944	0	13,944
Federal Forest Fees* R4801	0	0	0	0	0	0	0	0	0
Subtotal	13,944	0	-13,944	0	0	0	13,944	0	0

OTHER RESOURCES:

Interfund Transfers In R5200	223,166	0	14,031	237,197	15,050	222,147	223,166	1,019	222,147
Sale of or Comp for loss of asset	0	0	0	0	0	0	0	0	0
Beginning fund balance R5400	7,993,950	0	0	7,993,950	6,862,062	1,131,888	7,993,950	6,862,062	1,131,888
Subtotal	8,217,115	0	14,031	8,231,147	6,877,112	1,354,035	8,217,115	6,862,062	1,131,888

Total, monthly revenues 63,646,500

EXPENDITURES

Salaries- 100	10,576,411	2,335,706	15,804,713	28,716,830	28,882,160	-165,330	12,912,117	13,077,448	(165,330)
Employee benefits- 200	7,057,366	1,610,845	10,751,035	19,419,246	20,194,172	-774,926	8,668,212	9,443,138	(774,926)
Purchased services- 300	1,979,877	614,988	2,935,401	5,530,265	5,730,599	-200,334	2,594,865	2,795,198	(200,334)
Supplies- 400	380,435	171,545	442,607	994,588	981,446	13,142	551,981	538,838	13,142
Capital outlay- 500	7,500	0	0	7,500	0	7,500	7,500	0	7,500
Insurance/Dues/Other- 600	462,489	-7,861	-1,637	452,991	449,479	3,513	454,629	451,116	3,513
Interfund Transfers	185,000	0	377,160	562,160	496,137	66,023	185,000	118,977	66,023
Contingency	0	0	0	0	2,968,073				

Total, monthly expend. 20,649,079 4,725,224 30,309,278 55,683,581 59,702,066 -1,050,412 25,374,303 26,424,715 (1,050,412)

Month-end Fund Balance 7,962,919 1,000,000

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February 25, 2019

RESOLUTION NO. 18-19: 39

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Meusec-Thompson, Lacey	Infant Care Leave	Approve .5 FTE Infant Care Leave for the 2019-20 school year; Position: PE Teacher @ Willamette.

Recommended by: Remie Calalang, Human Resources Director

ATTEST _____
 Clerk – Chris Parra

 Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				

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February 25, 2019

RESOLUTION NO. 18-19: 40

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby opens the following grade-level bands to out-of-district students transferring into the District in 2019-2020 under the provisions of Bethel Board Policy JECB.

The following grade-level bands are open to out-of-district students in 2019-2020:

Grade-Level Band	Schools open to new out-of-district students for 2019-2020	Grade-level bands open to new out-of-district students for 2019-2020
Elementary Level (K-5th Grade)	Clear Lake Elementary School Danebo Elementary School Fairfield Elementary School Irving Elementary School Malabon Elementary School Meadow View K-8 School Prairie Mountain K-8 School	At kindergarten through 5 th grade Bethel will welcome enrollment to new out-of-district students through the transfer process to a maximum of 150 students .
Middle Level (6th-8th Grade)	Cascade Middle School Shasta Middle School Meadow View K-8 School Prairie Mountain K-8 School	At 6 th through 8 th grade Bethel will welcome enrollment to new out-of-district students through the transfer process to a maximum of 75 students .
High School Level (9th-10th Grade)	Willamette High School	At 9 th and 10 th grades Bethel will welcome enrollment to new out-of-district students through the transfer process to a maximum of 50 students .

This resolution allows for the enrollment of additional students at nearly every grade level and all but one school in Bethel School District. Actual enrollment numbers at each grade level and school will vary based on the latest projected enrollment and space available on April 1, 2019.

District and school acceptance of individual students will follow Policy JECB.

ATTEST _____
Clerk – Chris Parra

Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				

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February 25, 2019

RESOLUTION NO. 18-19: 41

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby approves the following numbers of students seeking consent for Intra-District Transfers from Bethel School District to other Districts in school year 2019-2020 under the provisions of Bethel Board Policy JECB:

Grade-Level Band	Number of Bethel students receiving consent for Intra-District Transfers to other school districts in 2019-2020
Elementary Level (K-5 th Grade)	75 students
Middle Level (6 th -8 th Grade)	40 students
High School Level (9 th -10 th Grade)	40 students

This resolution provides consent for Intra-District Transfers at nearly all grade levels. District approval of individual student transfer requests will follow Policy JECB.

ATTEST _____
 Clerk – Chris Parra

 Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				