



BETHEL SCHOOL BOARD MEETING

District Office – 4640 Barger Drive

Monday, March 12, 2018

7:00 p.m.

AGENDA

1. Call to Order

Dawnja Johnson, Chair

2. Pledge of Allegiance

Debi Farr, Vice Chair

3. Approval of Minutes

4. Superintendent's Report

- A. Student Presentation, Meadow View School
- B. Student Representative Reports, KHS and WHS
- C. Health and Human Sexuality Report, Brian Flick
- D. 2018-2019 Calendar, 1st Reading, Pat McGillivray
- E. Financial Statement, Simon Levear
- F. Legislative & School Finance Update
- G. Policy & Administrative Rule Update, 1st Reading
 - a. GBEB – Communicable Diseases – *New policy*
 - b. GBEB – Employees with HIV, AIDS or HIV (formerly GBEB) – *Updated to reflect new language*
 - c. GBH – Staff/Student/Parent Relations – *Updated to reflect new language*
 - d. JEFB – Release Time for Religious Instruction – *No changes*
 - e. JFCJ – Weapons in the Schools – *No changes*
 - f. JFCM – Threats of Violence – *No changes*
 - g. JGA – Corporal Punishment – *No changes*
 - h. JHFE – Reporting of Suspected Abuse of a Child – *Updated to reflect new language*
 - i. JHFE-AR – Reporting of Suspected Abuse of a Child – *Updated to reflect new language*
- H.

5. Delegations and Visitors

6. Action Items

- A. Adopt Policies and an AR: EBBB, JEFB, JFCJ, JFCM, JGA, JHCD/JHCDA,
and JHCD/JHCDA-AR Resolution No. 48
- B. Lease Purchase Agreement for Bus Resolution No. 49
- C.

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7. Information and Discussion

- A. NSBA Annual Conference, April 7-9, 2018
- B.

8. Board Activity Update

- A.

9. Review of Next Meeting: Monday, April 16, 2018

- A. Student Representative Reports, KHS and WHS
- B. Science Curriculum Update, Brian Flick
- C. Indian Education, Brian Flick
- D. Print Shop II, Amy Tidwell and Remie Calalang
- E. Legislative & School Finance Update
- F. Board Policies & Administrative Rules Up for Periodic Review
- G.

10. Adjournment

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ATTENDANCE

Board Members: Alan Laisure, Ginger Poage, Rich Cunningham, Debi Farr, Greg Nelson, and Chair, Dawnja Johnson

Absent: Paul Jorgensen

District staff, students, and community members identified: Superintendent Parra, Student Representative Juanita Dominguez, Student Representative Bailey Deverell, Pat McGillivray, Amy Tidwell, Simon Levear, Remie Calalang, Christy Gill, Tina Gutierrez-Schmich, Mindy LeRoux, John Luhman, Robin Hanson, Martha Humphreys, Erin Emmert, Bruce Cameron, Cole Barnhardt, Tyler Livingston, Shane Wilder, Dylan Gould, Zach Mulcahey, Wesley Wilkinson, Isabella Olvera, Ashlyn Preussner, John Adams, Michael Morrison, Gabi Clayton, Isaac Vaughn, Emanuel Gomez, Kailey White, Levi Lakeside, Ahna Beeman, William Swift, Norene Walters, Sarah Walters, and Jill Busby

CALL TO ORDER

Chair Johnson called the February 26, 2018, Meeting of the Board of Directors to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Farr led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Johnson presented the Minutes from the February 12, 2018, Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

SUPERINTENDENT'S REPORT

Student Presentation, Clear Lake Elementary School

Superintendent Parra introduced Clear Lake Elementary School Principal John Luhman. Mr. Luhman described a math fluency program called IXL that students use daily and shared that the Chromebooks and the IXL program were purchased with Bethel Education Foundation grant funding and funds provided by Clear Lake Elementary School's PTO. Mr. Luhman introduced 4th and 5th grade students from Meegan Cotter's and Christina Cox's classrooms. Students Levi Lakeside, Kailey White, Emanuel Gomez, Ahna Beeman, Isaac Vaughn, Gabi Clayton, Michael Morrison, John Adams, and Ashlyn Preussner each worked with Board members as they demonstrated the IXL program on their Chromebooks and answered Board members' questions.

Willamette High School Culinary Team

While Culinary Team members served Board members dessert, Willamette Culinary Teachers Martha Humphreys and Erin Emmert were introduced. Culinary and Management Team students Tyler Livingston, Cole Barnhardt, Shane Wilder, Zach Mulcahey, Wesley Wilkinson, Dylan Gould, Isabella Olvera each introduced themselves and shared their experiences as part of the Culinary and Management Teams. Ms. Humphreys introduced former student Jesus and volunteer Culinary Team Technical Advisor Bruce Cameron. Culinary Team members described the menu for the upcoming state competition and Ms. Emmert shared specific

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details of the vanilla bean panna cotta dessert that was served to the Board. A document describing the team's management plan was shared with the Board.

KHS Student Representative Report

Bailey reported on a recent grant awarded to Kalapuya and an upcoming trip where a group of students from Kalapuya will visit the Grand Staircase - Escalante National Monument in Utah to learn about geology, ecology, and Native American History.

WHS Student Representative Report

Juanita reported that the boys' and girls' basketball teams have recently participated in playoff games. The boys' team won against Douglas High School and will participate in the playoffs against Sprague High School on Wednesday night at 6:00 p.m. Leadership class coordinated a canned food drive that ended today. Fundraisers are planned for Wolverine pageant, which will be held March 17th. Proceeds will benefit Children's Miracle Network. The Spring Fling, a dance for all grade levels, will be held March 10th and tickets are \$5.00.

Open Enrollment Update, Pat McGillivray

Superintendent Parra introduced Community Relations Director Pat McGillivray. Mr. McGillivray described the open enrollment process and reported on the recommended caps for open enrollment in the 2018-2019 school year.

Equity Committee Update, Tina Gutierrez-Schmich

Equity Director Tina Gutierrez-Schmich shared the District's guiding vision. Ms. Gutierrez-Schmich described the District's Equity Committee (an advisory committee to the Superintendent) and student Peer Mediation within the District, and provided information related to recent professional development provided to staff. Photos of Willamette, Prairie Mountain, and Cascade's Peer Mediation trainings were shared. Ms. Gutierrez-Schmich answered Board members' questions.

Instructional Hours Review

Superintendent Parra reviewed instructional hours for the 2018-2019 school year and explained differences in grade levels.

Financial Statement, Simon Levear

Business Services Director Simon Levear reviewed the January 2018 financial statement showing an estimated Ending Fund Balance of \$5,794,617 and distributed a memo to Board members referencing an Ending Fund Balance Policy.

Legislative & School Finance Update

Business Services Director Simon Levear reviewed anticipated PERS rate increases and the impact to the District, and reported on the state's current proposals to offset the PERS unfunded actuarial liability (UAL).

Superintendent Parra shared a photo of a Willamette High School student Jarod Doerner who is working with Representative Julie Fahey on a bill as part of his Eagle Scout project. The bill would designate the second

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week of April each year as organ, eye, and tissue donor appreciation week, and would create the Gifts of Life award given out by the Governor.

Policy & Administrative Rule Update, 1st Reading

Superintendent Parra reported on the following Board Policies and Administrative Rule:

- JHCD/JHCDA – Prescription/Nonprescription Medication – *Updated to reflect new language*
- JHCD/JHCDA-AR – Administering Noninjectable/Injectable Medicines to Students – *Updated to reflect new language*
- EBBB – Injury/Illness Reports – *Updated to reflect new language*

DELEGATIONS AND VISITORS

None

CONSENT AGENDA

Resolution No. 38 – Personnel Action

Motion: Greg Nelson moved, Rich Cunningham seconded, to approve the Consent Agenda as specified below:

#	Name	Type	Description
1.	Hovey, Ryan	Resignation	Accept Resignation effective February 16, 2018; Position Held: 8 th Grade Math Teacher @ Shasta; 4 months at Bethel.
2.	Wade, Ben	Resignation	Accept Resignation effective at the end of the 2017-18 school year; Position Held: 9 th – 12 th Grade Math Teacher @ Willamette; 5 years at Bethel.

Motion Passed, 6-0

Absent: Paul Jorgensen

ACTION ITEMS

Resolution No. 37 – Approve Additional Instructional Hours under OAR 581-022-1620

Motion: Debi Farr moved, Greg Nelson seconded, to approve additional instructional hours under OAR 581-022-1620.

Motion Passed, 6-0

Absent: Paul Jorgensen

Resolution No. 39 – Approve Open Enrollment Caps for the 2018-2019 School Year

Motion: Alan Laisure moved, Ginger Poage seconded, to approve the open enrollment caps for the 2018-2019 School Year.

Motion Passed, 6-0

Absent: Paul Jorgensen

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Resolution No. 40 – 1st Year to 2nd Year Probationary Contracts

Motion: Alan Laisure moved, Debi Farr seconded, to approve one-year renewal of FIRST YEAR TO SECOND YEAR PROBATIONARY CONTRACTS for the 2018-2019 school year for: Carolyn Jenkins, Georgeann Harty, Evan Gosa, Sallie Lees, Sasha Mattingly, Jerry Sagala, Lisa Marxer, Relee Davis, Stacie Wicks, Grace Bourey, Jacquelyn Bratland, Kathryn Rutherford, Abigail Worth-Jones, Cally Young, Justin Lasley, Lorena Needham, Tiffany Palaniuk, Christina Roe, Edith Simonsen, Colleen Wright, Jill Colclasure, Arthur Franklin, Nicholas Zydyrcn, Ewa Lancaster, Anthony Mancuso, and Allyssa Mittleder.

Motion Passed, 6-0

Absent: Paul Jorgensen

Resolution No. 41 – 2nd Year to 3rd Year Probationary Contracts

Motion: Greg Nelson moved, Rich Cunningham seconded, to approve one-year renewal of SECOND YEAR TO THIRD YEAR PROBATIONARY CONTRACTS for the 2018-2019 school year for: Yarasel Otjen, Elizabeth M. Johnson, Margaret Fox, Hannah Larson, Kayla Webb, Helen Cannon, Louis Deville, Joseph Freuen, and Meagan Haas.

Motion Passed, 6-0

Absent: Paul Jorgensen

Resolution No. 42 – 2-Year Contract Employee Status

Motion: Alan Laisure moved, Rich Cunningham seconded, to approve 2-YEAR CONTRACT EMPLOYEE STATUS, from July 2018 through June 2020: Danae deGlee, Christy Gill, Grace L'Orange, Lisa Suchman, Aaron Klein, Kelly Ciaverelli, Meegan Cotter, Christina Cox, Reanda Ferry, Mary Anne Gates, Lori Kelley, Tyla LaGoy, Malena Simmons, Tami Wold, Katharine Aly-Brady, Sima Baldwin, Sarah Boulanger, Lisa Cunningham, Meredith Deverell, Mago Gilson, Sonja Greenamyer, James Henningsgaard, Angela Johnson, Victoria Meyer, Kevin Peck, Cami Railey, Amy Riepma-Ponciano, Kevin Smith, Crystal Strege, Amy Tuski, Heather Vincent, Lauren Boettger, Lara Castillo, Gina Clark, Bridget Drobac, Katherine Eschrich, Sarah Garcia, Echo Groff, Samantha Hart, Corinne Jacobs, Talor Kirk, Chad Mart, Jennifer Muzzana, Rachel Rhoads-Kozlowski, Michelle Richard, Elizabeth Schunk, Laurie Van Ordstrand, Kelly Weinhold, Leeann Williamson, Nicole Butler-Hooton, Deanna Courogen, Deborah Holte, Seth Hutchison, Elizabeth A. Johnson, John McCallen, Briony McFarland, Autumn Minson, Erin Moss, Christine Perrigo, Ivy Sawyer, Helena Somnitz, Kimberly Strohman, Briana Young, Celene Admire, Carol Bridgens, Charissa Cannon, Charissa Charpie, Jennifer Davidson, John DeFlaminis, Pamela Dizney, Carla Drath, Melissa Erp, Michael Green, Theresa Haley, Rachel Hsieh, Elise Kampfer, Windy Leona, Jeannine McIntyre, Caleb McKenzie, Sarah Melton, Robert Peterson, Mary Randall, Ashley Scott, Tara Tardiff, Brooklyn Walker, Eric Abeene, Laurie Aley, Sara Baumann, Amy Brandon, Sarah Campbell, Joshua Dillow, Amanda Forester, Terry Foytek, Angela Huffstickler, Amy Jessie, Edica Liebl, Suzanne Light, Clair Manley, Hafeeza McKinnis, Denise Meinardus, Jessica Mosier, Erin Newton, Rose Peck, Kimberly Saisslin, Heather Schimmer, Leslee Simmons, Jason Simpson, Kyle Stephens, Eileen Thomas, Melinda Trammell, Teresa Vreim, Carly Waters, Regan Weaver, Casey White, Erin White, Sharla Whitten, Andrea Woods, Eric Wright, Cindy Adkisson, Janna Bates, Debi Bostwick, Anne Bousquet, Pamela Brandt, McKenzie Bryant, Kristin Carter, Gabriel Combs, Jennifer DeBlois, Alison Dodd, Brittany Dorris, Margaret Doty, Jenifer Gerlach, Rachel Gillis, Brittany Hafemann, Meryni Hall, Robin Hanson, Athena Imholt, Kendra Jaggar, Makenzie Jenson, David Lees, Kelly Leguizamon, Sonja Maul, Rhondalynn Myers, Darlene Rhoden, Erin Richardson-Harris, Jessika Smith, Kathryn Young, Amanda Zacharek, Nicole Zwink, Christina Boorman, Tyler Bryan, Gabriela Calkins, Elizabeth Fine, Kyle Gordon, Logan Grasseth, Meghan Hollis, Amber Jackson, Steven P. Miller, Kristi Oster, Allan Pinkerton, Stacie Ray, Candice Ruscher,

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Mathew Stiffler, Judith Tacchini, Shannon Witty, Allison Bradshaw, Joshua Edwards, David Fitch, Autumn Gardner, Martha Greydanus, Mary Heglie-King, Holly Hernandez, Kristy McElravy, Bradley McLean, Judy Poindexter, Michael Reetz, Catelin Thompson, Carrie Tilson, Jamie Anderson, Corrie Arnold, Jessica Arnold, Erin Brown, James Broyhill, Edane Chism, Claire Clarkson, Thomas De Vicq, Vanessa Dillon, Katherine Doyle, Misty Griesi, Christine Guldager, Cody Gulewich, Lance Haas, Terrance Harrison, Joy Hatch, Darren Hatefi, Jean Hedberg, Martha Humphreys, Jaclyn Jensen, Sean Kenna, John Kreider, Thomas Lindskog, Joseph Mancuso, Anthony Martins, Christopher McGowan, Lacey Meusec-Thompson, Steven J. Miller, Kristen Morrow, Michael Myers, Lori Naugle, Kimberly Naylor, Dainean Nelson, Destry Neu, Curt Nordling, David Novak, Sheila Otto, Miranda Page, Nannette Petersen, Amber Plaunty, Kathryn Reuter, Andrew Saputo, Molly Schulze, Dederick Siedler, Leslie Simmons, Patrick Sinnott, Jade Starr, Paul Stieber, Mathew Symonds, Devon Vendetti, Adam Walker, Tana Walker, Kyle Ward, Gregory Wasinger, Angela Weyand, Joshua Wolfram, Glenda Zimmer, Richard Dambrov, Wilbur Larson, Bonita Nussbaum, Kristene Olsen, Janay Stroup, Bruce Weinberg, and Kee Zublin.

Motion Passed, 6-0

Absent: Paul Jorgensen

Resolution No. 43 – Non-Renewal of Temporary Teaching Contracts for the 2018-2019 School Year

Motion: Rich Cunningham moved, Alan Laisure seconded, to approve NON-RENEWAL OF TEMPORARY TEACHING CONTRACTS for the 2018-2019 school year for: Jessica Campbell, Susan White, Juliauna Greene, Stacie Wicks, Kayla Summers, Shannon Evans, David Fitch, Valerie Michalenko, Michael Reetz, Suzanne Robbins, Vivian Ewing, Rodney Gingery, Lorraine Patch, Lori Kelley, Kendall Holliday, Sherry Martinell, Elizabeth Radke, Julie Stowell, Amber Anderson, Lenore Davis-Woods, Margaret Doty, Haley Ellis, Mariah Praus, Maran Reyes, Jessika Smith, Amber Burns, Mary O'Brien-Cary, Anne Lukasik, Sarah Oltman, Christina Boorman, Lezlee Craven, Peter James, Erin Emmet, Amanda Fairley, Joseph Freuen, Anthony Martins, Allyssa Mittleider, Melisa Nicol, Kathleen Petty, Tara Roddy, Gerald Wolfram, and Joni Yeiter.

Resolution No. 44 – 2nd Year to 3rd Year Probationary Administrative Contracts

Motion: Debi Farr moved, Ginger Poage seconded, to approve SECOND TO THIRD YEAR PROBATIONARY ADMINISTRATIVE CONTRACTS for the 2018-2019 school year for: Ry Robinson.

Motion Passed, 6-0

Absent: Paul Jorgensen

Resolution No. 45 – 3-Year Administrative Contracts

Motion: Alan Laisure moved, Debi Farr seconded, to approve THREE-YEAR ADMINISTRATIVE CONTRACTS (July 1, 2018 through June 30, 2021) for: Amy Tidwell, John Luhman, Nathan Bridgens, Maureen Spence, Natalie Oliver, Brady Cottle, Evan Rindy, Sebastian Bolden, Erika Case, Carey Killen, Jill Robinson-Wolgamott, Stefan Aumack, Dawn Delorefice, Dan Hedberg, and Zachary Lauritzen.

Motion Passed, 6-0

Absent: Paul Jorgensen

Resolution No. 46 – Non-Renewal of Temporary Administrative Contracts for the 2018-2019 School Year

Motion: Ginger Poage moved, Alan Laisure seconded, to approve NON-RENEWAL OF TEMPORARY ADMINISTRATIVE CONTRACTS for the 2018-2019 school year for: Christy Gill, Brian Flick, and Kee Zublin.

Motion Passed, 6-0

Absent: Paul Jorgensen

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Resolution No. 47 – Reaffirm Approval/Adoption of Resolutions

Motion: Debi Farr moved, Greg Nelson seconded, to reaffirm the approval of Resolution No. 34, and the adoption of Resolution Nos. 35 and 36, that were before the Board at the February 12, 2018, School Board Meeting.

Motion Passed, 6-0

Absent: Paul Jorgensen

INFORMATION AND DISCUSSION

A. NSBA Annual Conference, April 7-9, 2018

BOARD ACTIVITY UPDATE

- A. Chair Johnson attended a recent Robotics competition. Superintendent Parra shared a photo from the competition. The VEX Robotics Oregon High School State Championships will be held at Chemekata Community College in March.
- B. Director Laisure shared that the Airport Rotary Foundation Dinner and Auction was well attended by Bethel Staff and commented that organizer Glen Martz shines when he puts on this event. The student who spoke at the event was phenomenal.
- C. Director Laisure attended a recent field trip with Irving 4th grade students and shared a story about the recovery of a student's iPad that was misplaced at the state capitol.
- D. Director Cunningham shared that he was in Salem earlier today and reported what he heard about the class size bill. Superintendent Parra added that the class size bill will get a hearing, but it was not scheduled out of committee.
- E. Director Nelson attended the boys' basketball game against Douglas High School.

Superintendent Parra reported on the 2017-2018 Lane County Career Technical Education Programs of Study document that was provided to Board members. Willamette High School has more CTE programs than any other Lane County high school.

REVIEW OF NEXT MEETING: MONDAY, MARCH 12, 2018

- A. Student Presentation, Meadow View School
- B. Student Representative Reports, KHS and WHS
- C. Health and Human Sexuality Report
- D. Legislative & School Finance Update
- E. Board Policies & Administrative Rules Up for Periodic Review

EXECUTIVE SESSION per ORS 192.660(2)(d)

Chair Johnson moved the Board into Executive Session at 8:32 p.m. to discuss labor negotiations.

Chair Johnson called a recess at 8:32 p.m.

Chair Johnson reconvened the Executive Session at 8:41 p.m.

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RETURN TO REGULAR SESSION

Chair Johnson returned the Board to Regular Session at 8:57 p.m.

ADJOURNMENT

There being no further business to bring before the Board, Chair Johnson adjourned the meeting at 8:57 p.m.

Clerk – Chris Parra
jcb

Chair – Dawnja Johnson

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Bethel School District Calendar · 2018-2019

August

27-30 District-Wide Inservice Week

September

3 Labor Day
4 First Day of School—K-8
4 9th Grade Orientation—WHS
5 First Day of School—WHS (all grades)

October

12 State Inservice Day

November

2 Grading Day—WHS
8-9 Parent/Teacher Conferences—WHS
9 Inservice Day—WHS
12 Veterans Day (Recognized)
22-23 Thanksgiving Break
29 End of First Trimester—K-8
30 Grading Day—K-8

December

5-6 Parent/Teacher Conferences—K-8
7 Inservice Day—K-8
24-Jan 4 Winter Break

January

1 New Year's Day
7 School Resumes
21 Martin Luther King, Jr. Day
31 End of First Semester—WHS

February

1 Grading Day—WHS
1 Curriculum Development—All Schools
4 Start of Second Semester—WHS
18 Presidents Day

March

14 End of Second Trimester—K-8
15 Grading Day—K-8
25-29 Spring Break

April

12 Grading Day—WHS
12 Curriculum Development—K-8

May

27 Memorial Day

June

7 Willamette Graduation
13 Kalapuya Graduation
13 Last Day of School (half-day)
14 District-Wide Grading Day

August

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September

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October

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November

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December

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January

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February

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March

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April

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★ First / Last Day of School

○ No School - All Schools

△ No School - Elementary, K-8,
Middle Schools

□ No School - Willamette H.S.

✕ No School - Budget Reduction

May

S	M	T	W	T	F	S
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June

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Bethel School District GENERAL FUND
 Revenue and Expenditure Summary/Projection (unaudited)
 Fiscal Year 2017/2018

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Actual July 2017	Actual Aug 2017	Actual Sept 2017	Actual Oct 2017	Actual Nov 2017	Actual Dec 2017	Actual Jan 2018	Preliminary Feb 2018	Projected March 2018	Projected April 2018	Projected May 2018	Projected June 2018	Projected 2017/2018 Totals	2017/2018 ADOPTED BUDGE	Budget Variance	YTD Actual Feb 2018	YTD Projected Feb 2018	Variance	
REVENUES																			
LOCAL SOURCES:																			
Current year's levy* R1111	0	0	0	0	8,633,998	5,116,459	279,089	117,981	412,122	55,558	54,631	402,907	15,072,745	15,222,447	-149,702	14,029,547	14,297,229	(267,683)	
Prior years' taxes* R1112 & 1190 & 1200	0	0	41,903	32,225	29,794	20,041	21,123	23,250	1,266	3,498	3,695	16,579	193,376	58,000	135,376	145,087	32,961	112,126	
Tuition from other Districts	0	0	0	0	762	2,285	0	0	0	0	0	0	3,047	0	3,047	3,047	0	3,047	
Investment earnings R1510	16,091	19,035	17,782	17,570	18,834	31,107	35,387	32,444	11,654	11,518	12,774	7,765	231,963	110,000	121,963	155,807	66,288	89,518	
Misc. local sources R1910 & R1940 & R196	15,883	4,990	5,284	51,561	2,561	1,228	-2,646	1,995	1,350	1,903	24,334	9,251	117,693	44,300	73,393	78,860	7,463	71,398	
Subtotal	31,974	24,025	64,970	101,356	8,685,949	5,171,120	332,954	175,670	426,393	72,477	95,434	436,502	15,618,824	15,434,747	184,077	14,412,348	14,403,941	8,407	
INTERMEDIATE SOURCES:																			
County School Fund* R2101	0	0	0	0	0	0	0	0	0	0	0	60,000	60,000	60,000	0	0	0	0	
Subtotal	0	0	0	0	0	0	0	0	0	0	0	60,000	60,000	60,000	0	0	0	0	
STATE SOURCES:																			
SSF- Current Year R3101	6,318,731	3,157,468	3,157,468	3,157,468	3,157,484	3,157,567	3,157,567	3,157,567	3,156,822	3,162,282	3,005,110	-7	37,745,528	37,167,223	578,305	25,263,754	28,601,532	(3,337,777)	
Common School Fund* R3103	0	0	0	0	0	0	0	311,765	0	0	0	339,314	651,078	678,627	-27,549	0	339,314	(339,314)	
High Cost Disability	0	0	0	0	0	0	0	0	0	0	80,000	0	80,000	80,000	0	0	0	0	
Other State Funds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal	6,318,731	3,157,468	3,157,468	3,157,468	3,157,484	3,157,567	3,157,567	3,469,332	3,156,822	3,162,282	3,085,110	339,306	38,476,606	37,925,850	550,756	25,263,754	28,940,845	(3,677,091)	
FEDERAL SOURCES:																			
Other Federal Grants 4700	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Federal Forest Fees* R4801	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
OTHER RESOURCES:																			
Interfund Transfers In R5200	0	0	0	0	0	24,233	0	0	-24,233	0	0	0	0	0	350,000	-350,000	24,233	0	24,233
Beginning fund balance R5400	6,078,226	0	0	0	0	0	0	0	0	0	0	0	6,078,226	4,457,000	1,621,226	6,078,226	4,457,000	1,621,226	
Subtotal	6,078,226	0	0	0	0	24,233	0	0	-24,233	0	0	0	6,078,226	4,807,000	1,271,226	6,102,459	4,457,000	1,621,226	
Total, monthly revenues	12,428,931	3,181,494	3,222,438	3,258,824	11,843,433	8,352,921	3,490,521	3,645,002	3,558,981	3,234,759	3,180,544	835,809	60,233,656	58,227,597	2,006,059	45,778,561	47,801,786	(2,047,458)	
CUMULATIVE RESOURCES	12,428,931	15,610,425	18,832,863	22,091,686	33,935,120	42,288,040	45,778,561	49,423,563	52,982,544	56,217,304	59,397,848	60,233,656	60,233,656	58,227,597	2,006,059	45,778,561	47,801,786	(2,047,458)	
EXPENDITURES																			
Salaries- 100	344,600	580,674	2,034,015	2,374,765	2,427,029	2,342,824	2,236,749	2,385,217	2,409,295	2,267,227	2,424,940	5,580,424	27,407,760	27,091,600	316,160	12,340,656	14,703,241	(2,362,586)	
Employee benefits- 200	283,175	420,177	1,482,897	1,651,354	1,682,621	1,692,122	1,565,916	1,677,584	1,715,440	1,662,447	1,709,027	3,768,138	19,310,897	19,365,580	-54,683	8,778,261	10,626,635	(1,848,374)	
Purchased services- 300	88,933	455,372	244,271	406,047	442,309	531,675	560,925	395,049	484,114	506,967	470,529	1,066,737	5,652,927	5,734,730	-81,803	2,729,532	3,206,384	(476,852)	
Supplies- 400	87,807	72,594	65,428	84,320	77,848	58,052	39,756	41,340	64,696	41,001	98,634	143,203	874,679	966,942	-92,263	485,805	619,408	(133,603)	
Capital outlay- 500	0	89,898	79,567	9,106	17,623	62,157	-17,443	24,627	0	0	193,420	126,580	585,535	320,000	265,535	240,908	0	240,908	
Insurance/Dues/Other- 600	382,316	36,986	1,974	8,040	2,773	4,314	3,616	-8,868	1,788	1,399	-47	1,280	435,570	405,683	29,887	440,019	401,263	38,756	
Interfund Transfers	0	0	0	120,000	0	0	0	60,000	0	0	0	375,437	555,437	442,730	112,707	120,000	69,290	50,710	
Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0	3,658,848	0	0	0	0	
Total, monthly expend.	1,186,831	1,655,700	3,908,151	4,653,632	4,650,203	4,691,144	4,389,519	4,574,949	4,675,333	4,479,041	4,896,503	11,061,799	54,822,804	57,986,112	495,540	25,135,179	29,626,220	(4,491,041)	
CUMULATIVE EXPENDITURES	1,186,831	2,842,531	6,750,682	11,404,314	16,054,517	20,745,661	25,135,179	29,710,128	34,385,462	38,864,503	43,761,005	54,822,804	54,822,804	57,986,112	495,540	25,135,179	29,626,220	(4,491,041)	
Month-end Fund Balance	11,242,101	12,767,894	12,082,180	10,687,372	17,880,603	21,542,379	20,643,382	19,713,435	18,597,083	17,352,801	15,636,842	5,410,852	5,410,852	1,000,000	0	0	0	0	

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BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: **Communicable Diseases**

Policy Number: **GBEB** Effective Date: **4/2018**

Date of Original Policy and Revisions: **4/18**

Cancels Policy No.: _____ Dated: _____

Date of Next Review: **4/2021**

POLICY

The District shall provide reasonable protection against the risk of exposure to communicable disease for employees while engaged in the performance of their duties. Protection from communicable disease generally shall be through immunization, exclusion or other measures provided for in Oregon Revised Statutes and Oregon Administrative Rules. Employees shall comply with all measures adopted by the District and with all rules set by Oregon Health Authority, Public Health Division, and the county health department. Employees have a responsibility to report to the District when infected with a communicable disease unless stated otherwise by law.

Employees shall provide services to students who are infected with a communicable disease except as provided by law. In those cases where a communicable disease is diagnosed and confirmed, the District shall inform the appropriate employees to protect against the risk of exposure.

Employees who have the responsibility to work with or to provide services to persons other than students, shall provide the services to all such persons, including those who are infected with a communicable disease, and shall provide the services in accordance with this policy. Where the District knows that a person is infected with a communicable disease it shall inform the employees, as appropriate, to protect against the risk of exposure.

No employee shall be denied the opportunity to provide service solely on the basis that the employee is infected with a communicable disease except as otherwise required by law. The District may require an employee infected with a communicable disease, which is diagnosed and confirmed, to comply with such reasonable measures, including submission to District paid medical examinations, as may be determined as conditions of continued employment.

The District shall protect the confidentiality of an employee's health condition/record to the extent possible.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

Legal Reference(s):

[ORS 433.255](#) [OAR 437-002-0360](#)
[ORS 433.260](#) [OAR 581-022-0705](#)
[OAR 437-002-0377](#)

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**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Employees with Staff – HIV, AIDS or and HIV HBV

Policy Number: GBEBA Effective Date: 4/2018

Date of Original Policy and Revisions: 4/88, 9/94, 1/00, 4/06, 1/09, 11/13

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 4/2021

POLICY

The District will strictly adhere in its policies and procedures, to the Oregon Revised Statutes and Oregon Administrative Rules as they relate to staff infected with HIV, AIDS or HBV¹.

The District recognizes a staff member has no obligation under any circumstance to report his/her condition to the District and the staff member has a right to continue working.

If the staff member reports his/her condition to the District, strict adherence to written guidelines outlined by the staff member shall be followed.

These guidelines shall identify who may have the information, who will give the information, how the information will be given, where and when the information will be given. All such information will be held in confidence in accordance with Oregon Revised Statutes.

When informed of the infection, and with written, signed permission from the staff member, the District will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the staff member's condition.

Accommodations for a staff member infected with HIV, AIDS or HBV shall be the same as with any other illness.

The District shall also develop policies and/or procedures for rumor control, infection control and public relations/media.

~~All available evidence indicates that there is no established risk of the casual person-to-person transmission of HIV within the school or work setting. Further, because several years may transpire between exposure and positive identification, and because of the laws related to confidentiality, it is unlikely that the School District will know the identity of the majority of those who are infected with the diseases.~~

~~It is the intent of the School Board that, as a general rule, employees with HIV will be allowed to continue employment. It is also the intent of the School Board to adopt routine procedures for the administration of first aid and the clean-up of blood and other body fluids which are designed to further protect against the risk of transmission within the school and work setting.~~

In adopting this policy, the board has attempted to balance the following interests:

¹HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

- ~~the rights of an individual who may be infected with the rights of other persons to a safe and healthy environment;~~
- ~~the rights of an individual to confidentiality with the need of others to have information about who may be infected;~~
- ~~the fact that the district may know the identity of a few infected staff members with the knowledge that the district will not know the identity of most infected persons; and~~
- ~~the public concern about the spread of the disease with established medical knowledge about how the diseases are spread.~~

INTRODUCTION

Risk of Transmission

~~According to Oregon Health Division Guidelines, available evidence indicates that casual person to person contact that occurs among employees and students poses no risk of HIV transmission.~~

Confidentiality

~~The Oregon Legislature, by a 1987 act, has determined that the identity of persons treated for reportable diseases is confidential unless the Oregon Health Division has evidence that the disease is in a contagious state, the person is violating the Health Division rules for control of the disease, and there is clear and convincing evidence that disclosure is required to avoid clear and immediate danger to others.~~

~~A violation of this law is a misdemeanor, punishable by imprisonment of up to one year. The law specifically prohibits disclosures by any persons or governmental agency of the identity of a person upon whom HIV related tests are performed, or the results of the test, except as required by state law, rule, or is authorized by the tested individual.~~

SEEKING HELP WITHIN THE SCHOOL DISTRICT

~~In order to provide support services and reasonable accommodation for possible future needs, the supervisor should tell the employee of the necessity of disclosing the illness to the organization's school nurse or to designated top management personnel who have a need to know.~~

~~If the employee consents to disclosure, it is required that the employer obtain a written authorization for release of information from the employee for the above.~~

~~a. The written authorization should include:~~

~~(1) disclosure of the specific medical illness~~

~~(2) permission to further disclose this information to specific person(s) named within the organization believed to have a need to know~~

~~(3) authorization for them to discuss for reasons of service, support, and reasonable accommodation~~

~~(4) date and signature of employee~~

~~b. Make an appointment and, if requested, have the employee accompany the supervisor to a meeting with persons designated in the written authorization. These persons may include State Health Division personnel or a private physician as requested by the employee or supervisor.~~

**BETHEL SCHOOL DISTRICT #52
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~~If the employee does not want the supervisor to tell anyone, the supervisor must honor the request, except to the extent it is necessary to inform higher management or the school nurse of the worker's health status (without revealing the identity of the illness).~~

- ~~a. The supervisor can encourage the employee to seek competent medical care.~~
- ~~b. The supervisor can offer to help the employee find appropriate community resources.~~
- ~~c. The supervisor needs to be open in discussing any performance problems that arise.~~

~~Talk with organization school nurse in general terms about concerns or problems without identifying involved worker.~~

~~CONTINUATION OF EMPLOYMENT AND REASONABLE ACCOMMODATION~~

~~As long as an employee is able to perform his or her job properly and meet the standards set for performance, and as long as the medical evidence shows that continued employment does not endanger the individual, co-workers, or students, an employee with HIV infection shall and will be allowed to continue working. Reasonable accommodations, if necessary, will be made consistent with the American's With Disabilities Act.~~

~~REASSIGNMENT POLICY~~

~~If reassignment of the employee is believed to be advisable by the district, the action taken will follow review and consideration of policies, regulations, and practices that govern such reassignments for medical reasons, including the use of appropriate sick leave and disability leave.~~

~~UNIVERSAL PRECAUTIONS RELATED TO BODY FLUIDS CONTAINING BLOOD BORNE PATHOGENS~~

~~The district shall adhere to standards as identified in the Exposure Control plan developed by the Bethel School District nursing staff.~~

~~TESTING PROHIBITIONS~~

~~Blood tests to screen for AIDS or HIV will not be required for school entry nor will the sexual orientation of an employee constitute reasonable cause to believe an employee is an infected person.~~

~~EDUCATION OF STAFF~~

~~All school staff members, including custodians, bus drivers, food service workers, educational assistants, and secretaries should be fully informed of these policies and procedures.~~

~~VOLUNTEERS AND INDEPENDENT CONTRACTORS~~

~~The district policy shall apply to volunteers and independent contractors as if they were employees of the district. All independent contracts for direct services to students shall be presumed to include this specific policy.~~

REPORTS

None.

ATTACHMENTS

None.

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

END OF POLICY

REFERENCES / COMMENTS

None.

Legal Reference(s):

[ORS 433.008](#)

[ORS 243.650](#)

[ORS 342.850\(7\)](#)

[ORS 433.045](#)

[ORS 433.260](#)

[OAR 333-017-0000](#)

[OAR 333-018-0000](#)

[OAR 333-018-0005](#)

[OAR 581-022-0705](#)

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Staff/Student/Parent Relations

Policy Number: GBH Effective Date: 4/2018

Date of Original Policy and Revisions: 5/09, 11/11, 12/14

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 4/2021

POLICY

The Board encourages parents to be involved in their student's school ~~affairs~~ educational activities and, unless otherwise ordered by the courts, an order of sole custody on the part of one parent shall not deprive the other parent of the following authority as it relates to:

1. Receiving and inspecting education records and consulting with school staff concerning the student's welfare and education, to the same extent as provided the parent having sole custody;
2. Authorizing emergency medical, dental, psychological, psychiatric or other health care for the student if the custodial parent is, for practical reasons, unavailable.

It is the responsibility of the parent with sole custody to provide any court order that curtails the rights of the noncustodial parent at the time of enrollment or any other time a court order is issued. Unless provided by court order or a parental plan, a student shall not be released to the noncustodial parent nor shall the noncustodial parent be granted visitation or phone access during the school day.

In the case of joint custody, the District will adhere to all conditions specified and ordered by a court when provided. The District may request in writing any special requests or clarifications in areas concerning the student and the District's relationship and responsibilities. The District will use reasonable methods to identify and authenticate the identity of both parents.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS 107.154](#)

[ORS 109.056](#)

[ORS 163.245](#) - [ORS 163.257](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2006); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2008).

Protection of Pupil Rights, 20 U.S.C. § 1232h (2006); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2006).

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BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: Release Time for Religious Instruction

Policy Number: JEFB Effective Date: 3/2018

Date of Original Policy and Revisions: 3/10, 4/14

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 3/2021

POLICY

A parent/guardian may consult with the building principal to determine days and times for their student to attend weekday schools giving instruction in religion. The building principal will make the final decisions on which days and times will be slated for the release of students.

Students will not be released to any person without approval from parent/guardian. A student who has attained the age of majority may, upon written request to the building principal, be excused from school for a period not to exceed five hours in any given week to attend a school giving instruction in religion.

Any cost of religious instructional release program, including transportation, shall be the responsibility of the guardian or the religious instructional program.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS 332.107](#)

[ORS 339.420](#)

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: **Weapons in the Schools**

Policy Number: **JFCJ** Effective Date: **3/2018**

Date of Original Policy and Revisions: **12/13,4/14**

Cancels Policy No.: **N/A** Dated: **N/A**

Date of Next Review: **3/2021**

Students shall not bring, possess, conceal or use a weapon on or at district property, activities under the jurisdiction of the district or interscholastic activities administered by a voluntary organization approved by the State Board of Education (i.e., Oregon School Activities Association).

For purposes of this policy, and as defined by state and federal law, weapon includes:

1. “Dangerous weapon” - any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury;
2. “Deadly weapon” - any instrument, article or substance specifically designed for and presently capable of causing death or serious physical injury;
3. “Firearm” - any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, frame or receiver of any such weapon, any firearm silencer or any destructive device;
4. “Destructive device” – means explosive, incendiary or poison gas component or any combination of parts either designed or intended for use in converting any device into any destructive device or from which a destructive device may be readily assembled. A destructive device does not include any device which is designed primarily or redesigned primarily for use as a signaling, pyrotechnic, line-throwing, safety or similar device.

Weapons may also include, but not be limited to, knives, metal knuckles, straight razors, noxious or irritating gases, poisons, unlawful drugs or other items fashioned with the intent to use, sell, harm, threaten or harass students, staff members, parents and patrons.

Replicas of weapons, fireworks and pocket knives are also prohibited by Board policy. Exceptions to the district’s replicas prohibition may be granted only with prior principal approval for certain curriculum or school-related activities.

Prohibited weapons, replicas of weapons, fireworks and pocket knives are subject to seizure or forfeiture.

In accordance with Oregon law, any employee who has reasonable cause to believe a student or other person has, within the previous 120 days, unlawfully been in possession of a firearm or destructive device as defined by this policy, shall immediately report such violation to an administrator, his/her designee or law enforcement. Employees who report directly to law enforcement shall also immediately inform an administrator.

Administrators shall promptly notify the appropriate law enforcement agency of staff reports received and at any other time there is reasonable cause to believe violations have occurred or that a student has been

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

expelled for bringing, possessing, concealing or using a dangerous or deadly weapon, firearm or destructive device. Parents will be notified of all conduct by their student that violates this policy.

Employees shall promptly report all other conduct prohibited by this policy to an administrator.

Students found to have brought, possessed, concealed or used a dangerous or deadly weapon, firearm or destructive device in violation of this policy shall be expelled for a period of not less than one year. All other violations of the policy or state law will result in discipline up to and including expulsion and/or referral to law enforcement, as appropriate. The Superintendent may, on a case-by-case basis, modify this expulsion requirement. The district may also request suspension of a student's driving privileges or the right to apply for driving privileges with the Oregon Department of Transportation, as provided by law. Appropriate disciplinary and/or legal action will be taken against students or others who assist in activity prohibited by this policy.

Special education students shall be disciplined in accordance with federal law and Board policy JGDA – Discipline of disabled students, and accompanying administrative regulation.

Weapons under the control of law enforcement personnel are permitted. The Superintendent may authorize other persons to possess weapons for courses, programs and activities approved by the district and conducted on district property including, but not limited to, hunter safety courses, weapons-related vocational courses or weapons-related sports.

The district may post a notice at any site or premise off district grounds that at the time is being used exclusively for a school program or activity. The notice shall identify the district as the sponsor, the activity as a school function and that the possession of firearms or dangerous weapons in or on the site or premises is prohibited under ORS 166.370.

In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A "school zone," as defined by federal law, means in or on school grounds or within 1,000 feet of school grounds.

"Gun-Free School Zone" signs may be posted in cooperation with city and/or county officials as appropriate. Violations, unless otherwise accepted by law or this policy, shall be reported to the appropriate law enforcement agency.

END OF POLICY

Legal Reference(s):

[ORS 161.015](#)
[ORS 166.210 - 166.370](#)
[ORS 166.382](#)
[ORS 332.107](#)
[ORS 339.115](#)
[ORS 339.240](#)
[ORS 339.250](#)
[ORS 339.315](#)
[ORS 339.327](#)
[ORS 809.135](#)
[ORS 809.260](#)

[OAR 581-021-0050 to -0075](#)
[OAR 581-053-0010\(5\)](#)
[OAR 581-053-0015\(7\)\(k\)](#)
[OAR 581-053-0330\(l\)\(r\)](#)
[OAR 581-053-0430\(17\)](#)
[OAR 581-053-0531 \(16\)](#)
[OAR 581-053-0630](#)

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2006).

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Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).
Youth Handgun Safety Act, 18 U.S.C. §§ 922(x), 924(a)(6) (2006).
Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101-7117 (2006).

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BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: Threats of Violence

Policy Number: JFCM Effective Date: 3/2018

Date of Original Policy and Revisions: 11/99, 5/00, 1/08, 6/09, 3/10,4/14

Cancels Policy: _____ Dated: _____

Date of Next Review: 3/2021

POLICY

The district recognizes the need to provide a safe learning environment and to promote healthy relationships. Student threats of harm to self or others or threatening behavior, including threats to severely damage school property, shall not be tolerated in the Bethel School District and the area immediately adjacent to school grounds, on school-provided transportation, or at any official school bus stop, activity, program, event, internship, or trip sponsored by the district.

Students shall be instructed of the responsibility to inform a teacher, counselor, or administrator regarding any information or knowledge relevant to conduct prohibited by this policy. Parent/guardian and others will be encouraged to report such information to the district. Staff shall immediately notify an administrator if the staff member has knowledge of, witnessed, or received information related to a threat of violence. All reports will be investigated promptly.

Students found in violation of this policy shall be subject to discipline up to and including a recommendation for expulsion. Additionally, a referral to law enforcement shall be made if there is probable cause that a crime of menacing, disorderly conduct, or harassment has been committed, or if the student brings, possesses, conceals, or threatens to use a weapon or destructive implement as prohibited by state and federal law and Board policy.

In determining appropriate disciplinary action, the building principal shall consider the following:

1. Immediately removing from the classroom setting any student who has threatened the safety of another person or has severely damaged school property.
2. Placing the student in a setting where the behavior will receive immediate attention from a building administrator, counselor, licensed mental health professional, or others.
3. Requiring the student to be evaluated by an appropriately qualified professional before allowing the student to return to the classroom setting with an appropriate plan.

The building principal shall ensure notification is provided to the following parties:

1. The parent/guardian of any student in violation of this policy, along with a description of the disciplinary action imposed.
2. The parent/guardian of a student when the student's name appears on a targeted list that threatens violence or harm to the students on the list, or when threats of violence or harm to the student are made by another student.
3. Any school employee whose name appears on a targeted list threatening violence or harm to the district employee.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Notification to the above shall be attempted by telephone or in person within 12 hours of discovery of a targeted list or learning of a threat. A written follow-up notification shall be sent within 24 hours after the discovery of a targeted list or learning of a threat.

The building principal will also notify the central office upon discovery of a targeted list or upon learning of a threat of violence that would require notification of parents or employees.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS 161.015](#)
[ORS 166.107](#),
[ORS 166.210–166.370](#),
[ORS 339.115](#),
[ORS 339.240](#),
[ORS 339.250](#),
[ORS 339.260](#),
[ORS 339.327](#),
[ORS 809.060](#),
[ORS 809.260](#)

House Bill 3444
[OAR 581-021-0050 to -0075](#),
[OAR 581-053-0010\(5\)](#),
[OAR 581-053-0015\(7\)\(k\)](#),
[OAR 581-053-0545\(4\)\(c\),\(w\)](#),
[OAR 581-053-0550\(5\)\(v\)](#)

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2006).

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2006); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2008).

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: **Corporal Punishment**

Policy Number: **JGA** Effective Date: **3/2018**

Date of Original Policy and Revisions: **6/07, 4/10, 5/14**

Cancels Policy: **NA** Dated: **NA**

Date of Next Review: **3/2021**

Corporal punishment is any act that willfully inflicts or willfully causes the infliction of physical pain on a student. Corporal punishment is prohibited by Oregon law and is NOT an acceptable practice for discipline in the Bethel School District.

Corporal punishment does not include the emergency use of reasonable physical force by a school administrator, teacher, school employee, or volunteer as necessary to maintain order or to prevent a student from harming him/herself, other students, and school staff or property.

Corporal punishment does not include any physical pain or discomfort resulting from or caused by voluntary participation in an athletic competition or recreational activity, or physical exertion shared by all students in a teacher directed class activity, which may include, but is not limited to, physical education exercises, field trips, or vocational education projects.

Physical restraint or seclusion, when used as a part of a behavior support plan in a student's individual education program or Section 504 plan, which has been developed with parent participation, is not considered corporal punishment.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS 339.250\(12\)](#)

[OAR 581-021-0061](#)

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BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: Reporting of Suspected Abuse of a Child

Policy Number: JHFE Effective Date: 4/2018

Date of Original Policy and Revisions: 9/96, 5/00, 12/05, 2/08, 6/09, 11/10, 1/12, 1/13

Cancels Policy No.: N/A Dated: N/A

Date of Next Review: 4/2021

POLICY

Any District employee who has reasonable cause to believe that any child with whom the employee has come in contact has suffered abuse or neglect, as defined in state law, by any adult or by a student with whom the employee is in contact has abused a child, will immediately notify the Oregon Department of Human Services or the local law enforcement agency. The District employee shall also immediately inform his/her supervisor, principal or Superintendent.

Abuse of a child by District employees or by students will not be tolerated. All District employees are subject to this policy and the accompanying administrative regulation. If a District employee is a suspected abuser, reporting requirements remain the same. The District will designate the ~~Assistant Superintendent~~ Human Resources Director to receive reports of abuse of a child by District employees and specify the procedures to be followed upon receipt of an abuse report. In the event the designated person is the suspected abuser, the Superintendent shall receive the report of abuse. The District will post in each school building the name and contact information of the person designated to receive child abuse reports, as well as the procedures the ~~Assistant Superintendent~~ Human Resources Director will follow upon receipt of a report. When the ~~Assistant Superintendent~~ Human Resources Director takes action on the report, the person who initiated the report must be notified.

A substantiated report of abuse by an employee shall be documented in the employee's personnel file. A substantiated report of abuse by a student shall be documented in the student's education record.

Upon request, the District shall provide records of investigations of suspected abuse of a child by a District employee or former District employee to law enforcement, Oregon Department of Human Services, or Teachers Standards and Practices Commission.

Any District employee participating in good faith in the making of a report, pursuant to this policy and Oregon law and who has reasonable grounds for the making thereof, shall have immunity from any liability, civil or criminal, that might otherwise be incurred or imposed with respect to the making or content of any such report. Further, the initiation of a report in good faith about suspected abuse of a child may not adversely affect any terms or conditions of employment or the work environment of the complainant. If a student initiates a report of suspected abuse of a child by a District employee or a student, in good faith, the student will not be disciplined by the Board or any District employee. Intentionally making a false report of abuse of a child is a Class A violation.

The District shall establish written procedures to provide annual training: 1) for District staff in the prevention and identification of abuse of a child and on the obligations of District employees under ORS 419B.005 as directed by Board policy to report suspected abuse of a child ; 2) for parents and legal guardians of students attending District schools on the prevention, identification of abuse of a child and the obligation of District employees to report suspected child abuse, separate from District staff training; and 3) designed to prevent abuse of a child available to students attending District operated schools. The Superintendent shall implement such regulations as are necessary to accomplish the intent of this policy and to comply with state law.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS 339.370](#) to [ORS 339.400](#)

[ORS 418.746](#) to [418.751](#)

[ORS 419B.005](#) to [419B.050](#)

[OAR 581-022-0711](#)

HB 4016 (2012)

Greene v. Camreta, 588 F.3d 1011 (9th Cir. 2009); vacated in part by, remanded by Camreta v. Greene, 131 S. Ct. 2020 (U.S. 2011); vacated in part, remanded by Greene v. Camreta 661 F. 1201 (9th Cir. 2011).

[Bethel Administrative Rule JHFE: Reporting of Suspected Child Abuse](#)

JHFE. REPORTING OF SUSPECTED ABUSE OF A CHILD

Adopted:

Who Reports

All District employees shall promptly comply with the statutory requirements concerning the reporting of a suspected abuse of a child. In particular, all District employees having reasonable cause to believe that any child with whom the employee comes in contact has suffered abuse, or that any person with whom the employee comes in contact has abused a child, shall orally report or cause an oral report to be immediately made by telephone or otherwise to the local office of the Oregon Department of Human Services, or to a law enforcement agency within the county where the person making the report is at the time of his/her contact. *Any district employees having reasonable cause to believe that any child with whom the employee comes in contact has suffered abuse, or that any person with whom the employee comes in contact has abused a child, shall orally report or cause an oral report to be immediately made by telephone or otherwise to the local office of the Oregon Department of Human Services (DHS) or to a law enforcement agency within the county where the person making the report is at the time of his/her contact. The district employee should also immediately inform his/her supervisor, principal or superintendent. If known, such report shall contain the names and addresses of the child and the parents of the child, or other persons responsible for the child's care, the child's age, the nature and extent of the suspected abuse, the explanation given for the suspected abuse, any other information which the person making the report believes might be helpful in establishing the possible cause of the suspected abuse and the identity of a possible perpetrator.* The Office of Senior and Disabled Services (Oregon Department of Human Services) or local law enforcement shall be contacted for students with disabilities who are over the age of 18. ~~The District employee should also immediately inform his/her supervisor, building principal, or Superintendent.~~ Any school volunteer having reasonable cause to believe that any child with whom the volunteer comes in contact has suffered abuse is expected to report this belief to the school employee with whom the volunteer works or the school principal.

Abuse of a child by District employees will not be tolerated. As District employees are subject to District policy and this accompanying administrative rule, if a District employee is a suspected abuser, reporting requirements remain the same.

~~The District will post in each school building the name and contact information of the person designated to receive suspected child abuse reports, as well as the procedures the District will follow upon receipt of a report. When the District takes action on the report, the person who initiated the report must be notified. The initiation of a report in good faith about suspected child abuse may not adversely affect any terms or conditions of employment or the work environment of the complainant. If a student initiates a report of suspected child abuse by a District employee in good faith, the student will not be disciplined by the Board or any District employee.~~

~~When the District receives a report of suspected abuse of a child by one of its employees, and the Superintendent or designee determines that there is reasonable cause to support the report, the District shall place the school employee on paid administrative leave until the Oregon Department of Human Services or a law enforcement agency either 1) determines that the report is unfounded or that the report will not be pursued; or 2) determines that the report is founded and the Bethel School District takes the appropriate disciplinary action against the school employee. If the Oregon Department of Human Services or a law enforcement agency is unable to determine whether abuse of a child occurred, the District may take disciplinary action and may decide to reinstate the employee.~~

The Superintendent or designee shall receive reports of abuse of a child by school employees and specify the procedures to be followed upon receipt of an abuse of a child report.

Bethel School District #52
Administrative Rule

Content of Report

The employee suspecting the abuse of a child shall make a written record of the abuse report. If known, such report shall contain the names and addresses of the child, the child's guardians or other persons responsible for the child's care, the child's age, the nature and extent of the suspected abuse (including evidence of previous abuse), the explanation given for the suspected abuse, any other information which the person making the report believes might be helpful in establishing the possible cause of the suspected abuse and the identity of a possible perpetrator, the possible cause of the suspected abuse, and the identity of a possible perpetrator.

A written record of the abuse report shall be made by the employee suspecting the abuse of a child. The written record will be made using the district's abuse reporting form, which includes at a minimum:

- 1. The name and position of the person making the report;*
- 2. The names and addresses of the child and of the parents of the child or other persons responsible for the child's care and the age of the child;*
- 3. The name and position of any witness to the report;*
- 4. A description of the nature and extent of the abuse, including any information which could be helpful in establishing cause of abuse and identity of the abuser;*
- 5. A description of how the report was made (i.e., phone or other method);*
- 6. The name of the agency and individual who took the report;*
- 7. The date and time that the report was made; and*
- 8. The names of persons who received a copy of the written report.]*

The written record of the abuse report shall not be placed in the student's educational record. The school District shall maintain records of each reported incident of abuse of a child, action taken by the school District, and any findings as a result of the report.

When the district receives a report of suspected abuse of a child by one of its employees, and the Human Resources Director determines that there is reasonable cause to support the report, the district shall place the district employee on paid administrative leave until DHS or a law enforcement agency either: 1) determines that the report is unfounded or that the report will not be pursued; or 2) determines that the report is founded and the education provider takes the appropriate disciplinary action against the district employee. If DHS or a law enforcement agency is unable to determine whether the abuse of a child occurred, the district may either reinstate the employee or take disciplinary action at the district's discretion.

Procedure for Reporting to the School

School employees must promptly report their belief that abuse of a child has taken place to the principal of the school the child attends or to their immediate supervisor.

Bethel School District #52
Administrative Rule

The principal or supervisor, after personal observation or receipt of information from the school employee, volunteer, parent, or another source, will be responsible for assuring that a contact is made with the Oregon Department of Human Services or the appropriate local law enforcement agency. The principal or supervisor may wish to consult with a school nurse before making a contact and/or direct the school employee, who is the source of the information, to contact the Oregon Department of Human Services or the appropriate law enforcement agency.

If the requirement to report the belief that abuse of a child has taken place to a principal or supervisor would cause an untimely delay, the school employee must directly contact the Oregon Department of Human Services or appropriate law enforcement agency and then notify the principal or supervisor at the earliest opportunity.

Nothing in this procedure releases school employees from their legal responsibility to directly report their suspicion of abuse of a child to a law enforcement agency or the Oregon Department of Human Services. Failure to individually report may result in criminal penalty pursuant to ORS 419B.010(2).

Definitions

Oregon law recognizes these types of abuse: physical, mental injury, sexual abuse, sexual exploitation, neglect, and threat of harm.

1. **“Abuse”** means:

- a. Any physical injury to a child which has been caused by other than accidental means, including any injury which appears to be at variance with the explanation given of the injury.
- b. Any mental injury to a child, which shall include only observable and substantial impairment of the child’s mental or psychological ability to function caused by cruelty to the child, with due regard to the culture of the child.
- c. Sexual abuse, including but not limited to rape, sodomy, sexual abuse, sexual penetration with a foreign object and incest, as those acts are defined in ORS Chapter 163.
- d. Sexual exploitation, including but not limited to:

(1) Contributing to the sexual delinquency of a minor, as defined in ORS Chapter 163, and other conduct which allows, employs, authorizes, permits, induces, or encourages a child to engage in the performing for people to observe or the photographing, filming, tape recording, or other exhibition which, in whole or in part, depicts sexual conduct or contact, as defined in ORS 167.002 or described in sections 2 and 3, Chapter 557, Oregon Laws 1985, or sexual abuse involving a child but not including any conduct which is part of any investigation conducted pursuant to ORS 418.760 and which is not designed to serve educational or other legitimate purpose; and

(2) Allowing, permitting, encouraging, or hiring a child to engage in prostitution, as defined in ORS Chapter 167.

- e. Negligent treatment or maltreatment of a child, including but not limited to the failure to provide adequate food, clothing, shelter, or medical care. However, any child who is under care or treatment solely by spiritual means pursuant to the religious beliefs or practices of the child or the child’s parent or guardian shall not, for this reason alone, be considered a neglected or maltreated child.
- f. Threatened harm to a child that means subjecting a child to a substantial risk of harm to the child’s health or welfare.

2. **“Child”** means an unmarried person who is under 18 year of age.

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Administrative Rule

3. **“Public or private official”** means:

- a. Physician, including any intern or resident
- b. Dentist
- c. School employee, including any licensed or classified person employed by the District
- d. Licensed practical nurse or registered nurse
- e. Employee of the Department of Human Resources, county health department, community mental health program, a county juvenile department, or licensed child-caring agency
- f. Peace officer
- g. Psychologist
- h. Clergy
- i. Social worker
- j. Optometrist
- k. Chiropractor
- l. Certificated provider of day care, foster care, or an employee thereof
- m. Attorney
- n. Naturopathic physician

“Law enforcement agency” means:

- a. Any city or municipal police department
- b. Any county sheriff’s office
- c. The Oregon State Police
- d. A county juvenile department

Investigation of Report

The District staff shall make every effort in suspected abuse of a child cases to cooperate with investigating officials as follows:

1. Any investigation of abuse of a child will be directed by the Oregon Department of Human Services or law enforcement officials as required by law. When an administrator is notified that the Oregon Department of Human Services or law enforcement would like to interview a student at school, the administrator must request that the investigating official demonstrate that he/she has a warrant, court order, exigent circumstances or parental consent to interview the student. Failure to meet one of these criteria may result in the administrator’s refusal to allow the student interview on school property.
2. If the student is to be interviewed at the school:
 - a. Law enforcement officers wishing to interview or remove a student from the premises shall present themselves at the office and contact the principal or representative. The school administrator shall first be notified that the investigation is to take place, unless the school administrator is a subject of the investigation.
 - b. The school administrator or representative will complete the “Abuse of a Child Investigations Conducted on School Premises” form in this AR. It shall also be noted on the form when law enforcement or Oregon Department of Human Service Officials remove a child from the school premises.
 - c. The school administrator or a school staff member designated by the school administrator may, at the investigator’s discretion, be present to facilitate the investigation.
 - d. Oregon Department of Human Services or the law enforcement agency making the investigation shall be advised of the child’s disabilities, if any, prior to any interview with the affected child.
 - e. At the conclusion of the interview, the investigator shall inform the school administrator that the interview has been concluded.
3. A school administrator or staff member is not authorized to reveal anything that transpires during an investigation in which the administrator or staff member participates, nor shall the written record of

Bethel School District #52
Administrative Rule

~~the abuse of a child report be placed in the student's educational record. The school administrator or staff member may testify at any subsequent trial resulting from the investigation and may be interviewed by the respective litigants prior to any such trial.~~

- ~~4. School personnel shall not notify or inform the child's guardians or other persons responsible for the child's care that the child is the subject of an abuse of a child investigation. Parental notification shall be the sole responsibility of the child abuse investigator.~~

Definitions

Oregon law recognizes these types of abuse:

- a. Physical;*
- b. Neglect;*
- c. Mental injury;*
- d. Threat of harm;*
- e. Sexual abuse and sexual exploitation.*

"Child" means an unmarried person who is under 18 years of age.

Cooperation with Investigator

~~The District staff shall make every effort in suspected abuse of a child cases to cooperate with investigating officials as follows:~~

- ~~1. If the student is to be interviewed at the school, the principal or representative shall make a conference space available. The principal or representative of the school may, at the discretion of the investigator, be present to facilitate the interview. Law enforcement officers wishing to interview or remove a student from the premises shall present themselves at the office and contact the principal or representative. The officer shall sign the student out on a form to be provided by the school.~~
- ~~2. When the subject matter of the interview or investigation is identified to be related to suspected abuse of a child, District employees shall not notify parents.~~

Confidentiality of Records

The name, address and other identifying information about the employee who made the report are confidential and are not accessible for public inspection.

The disciplinary records of a district employee or former district employee convicted of a crime listed in Oregon Revised Statute (ORS) 342.143 are not exempt from disclosure under ORS 192.501 or 192.502. Therefore, if a district employee or former employee is convicted of a crime listed in ORS 342.143, the district that is or was the employer of that employee when the crime was committed shall disclose the disciplinary records of the employee to any person upon request. However, prior to the disclosure of a disciplinary record the district shall remove any personally identifiable information from the record that would disclose the identity of a child, a crime victim or a district employee who is not the subject of the disciplinary record.

Failure to Comply

Bethel School District #52
Administrative Rule

Any District employee who fails to report suspected abuse of a child as provided by Policy JHFE and the prescribed Oregon law, commits a violation punishable by law. A District employee who fails to comply with the confidentiality of records requirements commits a violation punishable by the prescribed law. If an employee fails to report suspected abuse of a child or fails to maintain confidentiality of records as required by this policy, the employee will be disciplined.

Immunity from Liability

Any District employee participating in good faith in the making of a report pursuant to this policy and Oregon law and who has reasonable grounds for the making thereof, shall have immunity from any liability, civil or criminal, that might otherwise be incurred or imposed with respect to the making or content of any such report. Further, the initiation of a report in good faith about suspected abuse of a child may not adversely affect any terms or conditions of employment or the work environment of the complainant. If a student initiates a report of suspected abuse of a child by a District employee in good faith, the student will not be disciplined by the Board or any District employee.

Confidentiality of Records

Documents, reports and records compiled by District employees pursuant to the provisions of the Child Abuse Act are confidential and are not accessible for public inspection. The principal or designee shall make such records available to any law enforcement agency, the Oregon Department of Human Services, the Teacher Standards and Practices Commission, or a child abuse registry in any other state for the purpose of subsequent investigation of abuse of a child, and to any physician, at the request of the physician, regarding any child brought to the physician or coming before the physician for examination, care, or treatment. However, prior to the disclosure of a disciplinary record the principal or designee shall remove any personally identifiable information from the record that would disclose the identity of a child, a crime victim, or a school employee who is not the subject of the disciplinary record.

The name, address and other identifying information about the employee who made the report are confidential and are not accessible for public inspection.

The disciplinary records of a district employee or former district employee convicted of a crime listed in Oregon Revised Statute (ORS) 342.143 are not exempt from disclosure under ORS 192.501 or 192.502. Therefore, if a district employee or former employee is convicted of a crime listed in ORS 342.143, the district that is or was the employer of that employee when the crime was committed shall disclose the disciplinary records of the employee to any person upon request. However, prior to the disclosure of a disciplinary record the district shall remove any personally identifiable information from the record that would disclose the identity of a child, a crime victim or a district employee who is not the subject of the disciplinary record.

Annual Training

All employees shall receive a review of this Administrative Rule and participate in an annual review of the State of Oregon "Mandatory Reporter" requirements. Training will be made available to Substitutes, Volunteers, Parents, and Students.

Child Abuse Investigations Conducted on District Premises

An investigation of a report of abuse of a child may be conducted on school premises by an investigator from the Department of Human Services (DHS) or a law enforcement agency according to Oregon Revised Statute (ORS) 419B.045. The school administrator must be notified that the investigation is to take place, unless the administrator is a subject of the investigation. The investigator is not required to reveal information about the investigation to the school as a condition of conducting the investigation.

The investigator shall be advised by a school administrator or a school staff member of a child's disabling conditions, if any, prior to any interview with the child. The school administrator or designee may, at the investigator's discretion, be present to facilitate the investigation.

I, _____ (name of investigator or worker), am directing _____ (district staff member) not to notify any person, including the parent or guardian of _____ (name of student), other than the Department of Human Services (DHS) or law enforcement agency, of this investigation and directing _____ (name of district staff member) not to disclose any information obtained during the investigation pursuant to ORS 419B.045. The DHS or law enforcement agency are responsible for notifying the parents or guardians regarding the investigation pursuant to Oregon Administrative Rule (OAR) 413-015-0420. Pursuant to ORS 419B.045, DHS will assume liability and indemnify the district and its staff for complying with this order.

Worker/Investigator Badge or ID Number

Name of Agency

Name of Worker's/Investigator's Supervisor

Supervisor Contact Information

Investigator Signature

Date

FOR COMPLETION BY DISTRICT STAFF

Name of Administrator Notified

- Student unavailable for interview*
- Student refused interview*
- Administrator participated in interview*

This form should be placed in a separate secure file and not in the student's file.

Copy sent to Special Services Director

Abuse of a Child Investigations Conducted on School Premises

**Bethel School District #52
Administrative Rule**

Any investigation of abuse of a child will be directed by the Oregon Department of Human Services or law enforcement officials as required by law. When an administrator is notified that the Department of Human Resources or law enforcement would like to interview a student at school, the administrator shall first request that the investigating official provide the information listed below. The selection of one or more circumstances on the grounds for conducting the interview, once noted on this form and signed by the administrator, shall justify the District consent for the student interview on school property.

The following Oregon Department of Human Resources or law enforcement official(s) with the following title(s) has designated the following justification for the student interview:

Name(s): _____

Title(s): _____

Date: _____

Location: _____

Name of Student

Interviewed: _____

Parental or Guardian Consent

Parent or Guardian Name: _____

Date: _____

Warrant (attach copy)

Court Order (attach copy)

“Exigent Circumstances” (*Greene v. Camreta*, 588 F3d 1011 (CA9 OR December 10, 2009))

Briefly explain exigent circumstances:

Student left school premises with **Law Enforcement Official** **DHS Official**

Signature of School Administrator _____ **Date**

This form should be placed in a separate file and shall not be placed in the student's educational file. Copy to Deputy Superintendent.



March 12, 2018

RESOLUTION NO. 17-18: 48

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County,
 hereby adopts the following Board Policies and Administrative Rule:

- | | |
|------------------------------|---|
| <u>EBBB:</u> | Injury/Illness Reports |
| <u>JEFB:</u> | Release Time for Religious Instruction |
| <u>JFCJ:</u> | Weapons in the Schools |
| <u>JFCM:</u> | Threats of Violence |
| <u>JGA:</u> | Corporal Punishment |
| <u>JHCD/JHCDA:</u> | Medications |
| <u>JHCD/JHCDA-AR:</u> | Medications |

ATTEST _____
 Clerk – Chris Parra

 Chair – Dawnja Johnson

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				

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BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: **Injury/Illness Reports**

Policy Number: **EBBB** Effective Date: **3/2018**

Date of Original Policy and Revisions: **1/14**

Cancels Policy No.: **N/A** Dated: **N/A**

Date of Next Review: **3/2021**

POLICY

All injuries/illnesses sustained by an employee while in the actual performance of the duty of the employee occurring on District premises, in District vehicles, at a District-sponsored activity or involving staff members who may be elsewhere on District business will be reported immediately to a supervisor. All accidents involving students, visiting public or District property will be reported immediately to a supervisor.

A written report will be submitted within 24 hours to the safety officer. Reports will cover property damage as well as personal injury.

In the event of a work-related¹ illness or injury to an employee resulting in overnight hospitalization for medical treatment² other than first aid, the safety officer shall inform the Oregon Occupational Safety and Health Division (OR-OSHA). This report will be made within 24 hours after notification to the District of an illness or injury. Fatalities or catastrophes³ shall be reported to OSHA within eight hours.

ALL injuries/illnesses sustained by an employee, while in the actual performance of the duty of the employee or by a student or visiting public will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

The District safety officer will maintain records and reports on serious injuries/illnesses, including accidents involving District property or employees, students or visiting publics, and periodic statistical reports on the number and types of injuries/illnesses occurring in the District, as well as on the measures being taken to prevent such injuries/illnesses in the future.

The records will include monthly reporting information and an analysis of the data and trends will be conducted at least annually. Such reports will be submitted to the superintendent for review annually.

END OF POLICY

Legal Reference(s): Legal Reference(s):

[OAR 437-001-0015](#)

[OAR 437-001-0700](#)

[OAR 437-001-0760](#)

[OAR 581-022-1420](#)

[HB 3045](#) (2013)

¹An injury or illness is work related if an event or exposure in the work environment caused or contributed to the condition or significantly aggravated a preexisting condition.

²Medical treatment includes managing or caring for a patient for the purpose of combatting disease or disorder. The following are not considered medical treatment: visits to a doctor or health-care professional solely for observation or counseling; diagnostic procedures including administering prescription medications used solely for diagnostic purposes; and any procedure that can be labeled first aid.

³A catastrophe is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility.

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**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Medications

Policy Number: JHCD/JHCDA **Effective Date:** 3/2018

Date of Original Policy and Revisions: 11/98, 6/01, 6/02, 12/07, 4/10, 7/15

Cancels Policy No.: _____ **Dated:** _____

Date of Next Review: 3/2021

POLICY

The District recognizes that administering a medication to a student and/or permitting a student to administer a medication to themselves, may be necessary when the failure to take such medication during school hours would prevent the student from attending school, and recognizes a need to ensure the health and well-being of a student who requires regular doses or injections of a medication as a result of experiencing a life-threatening allergic reaction or adrenal crisis¹, or a need to manage hypoglycemia, asthma or diabetes. Accordingly, the District may administer or a student may be permitted to administer to themselves prescription (injectable and noninjectable) and/or nonprescription (noninjectable) medication at school.

The District shall designate personnel authorized to administer medications to students. Training shall be provided to designated personnel as required by law in accordance with guidelines approved by the Oregon Department of Education (ODE).

A current first-aid and CPR card is required for designated personnel.

When a licensed health care professional is not immediately available, personnel designated by the District may administer to a student, epinephrine, glucagon or another medication to a student as prescribed and/or allowed by Oregon law.

The District reserves the right to reject a request for District personnel to administer, or to permit a student to administer to themselves, a medication when such medication is not necessary for the student to remain in school.

The superintendent and/or designee will require that an individualized health care plan and allergy plan is developed for every student with a known life-threatening allergy, and an individualized health care plan for every student for whom the District has been given proper notice of a diagnosis of adrenal insufficiency. Such a plan will include provisions for administering medication and/or responding to emergency situations while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity.

A student may be allowed to self-administer a medication for asthma, diabetes, hypoglycemia or severe allergies as prescribed by an Oregon licensed health care professional, upon written and signed request of the parent or guardian and subject to age-appropriate guidelines. This self-administration provision also requires a written and signed confirmation the student has been instructed by the Oregon licensed health care professional on the proper use of and responsibilities for the prescribed medication.

A request to the District to administer or allow a student to self-administer prescription medication or a nonprescription medication that is not approved by the Food and Drug Administration (FDA) shall

¹Under proper notice given to the District by a student or student's parent or guardian.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

include a signed prescription and treatment plan from a prescriber² or an Oregon licensed health care professional.

A written request and permission form signed by a student's parent or guardian, unless the student is allowed to access medical care without parental consent under state law³, is required and will be kept on file.

If the student is deemed to have violated Board policy or medical protocol by the District, the District may revoke the permission given to a student to self-administer medication.

Prescription and nonprescription medication will be handled, stored, monitored, disposed of and records maintained in accordance with established District administrative regulations governing the administration of prescription or nonprescription medications to students, including procedures for the disposal of sharps and glass.

A process shall be established by which, upon parent or guardian written request, a back-up prescribed autoinjectable epinephrine is kept at a reasonably secure location in the student's classroom as provided by state law.

A premeasured dose of epinephrine may be administered by designated personnel to any student or other individual on school premises who a staff member believes, in good faith, is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

This policy shall not prohibit, in any way, the administration of recognized first aid to a student by District employees in accordance with established state law, Board policy and administrative regulation.

A school administrator, teacher or other District employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of the administration of prescription and/or nonprescription medication, subject to state law.

A school administrator, school nurse, teacher or other District employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of a student's self-administration of medication, when that person in good faith assisted the student in self-administration of the medication, subject to state law.

A school administrator, school nurse, teacher or other District employee designated by the school administration is not liable in a criminal action or for civil damages, when that person in good faith administers autoinjectable epinephrine to a student or other individual with a severe allergy, who is unable to self administer the medication, subject to state law.

The District and the members of the Board are not liable in a criminal action or for civil damages when a student or individual is unable to self-administer medication, when any person in good faith administers autoinjectable epinephrine to a student or individual, subject to state law.

²A registered nurse who is employed by a public or private school, ESD or local public health authority to provide nursing services at a public or private school may accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S. if the order is related to the care or treatment of a student who has been enrolled at the school for not more than 90 days.

³Subject to ORS 109.610, 109.640 and 109.675.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

The superintendent shall develop administrative regulations as needed to meet the requirements of law, Oregon Administrative Rules and the implementation of this policy.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

Legal Reference(s):

ORS 109.610	OAR 166-400-0010(17)
ORS 109.640	OAR 166-400-0060(29)
ORS 109.675	OAR 333-055-0000 to -0035
ORS 332.107	OAR 581-021-0037
ORS 339.866 to -339.871	OAR 851-047-0030
ORS 433.800-433.830	OAR 851-047-0040
ORS 475.005-475.285	
OAR 581-022-2220	

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2017); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).

OREGON HEALTH AUTHORITY AND OREGON DEPARTMENT OF EDUCATION, *Medication Administration in Oregon Schools: A Manual for School Personnel* (2016).

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Bethel School District #52
Administrative Rule

JHCD/JHCDA. Medications
Adopted: 3/2018

Students may, subject to the provisions of this administrative regulation, have prescription or nonprescription medication administered by designated-personnel, or may be permitted to administer prescription or nonprescription medication to themselves.

1. Definitions

- a. “Medication” means any drug, chemical compound, suspension or preparation in suitable form for use as a curative or remedial substance taken internally or externally but not injected except for premeasured doses of epinephrine, medication to treat adrenal insufficiency and glucagon to treat severe hypoglycemia. Medication includes any prescription for bronchodilators or autoinjectable epinephrine prescribed by a student’s Oregon licensed health care professional for asthma or severe allergies.
- b. “Prescription medication” means any medication that under federal law requires a prescription by a prescriber.
- c. “Nonprescription medication” means medication that under federal law does not require a prescription from a prescriber.
- d. “Adrenal crisis” means adrenal crisis as defined in Oregon Revised Statute (ORS) 433.800.
- e. “Adrenal insufficiency” means adrenal insufficiency as defined in ORS 433.800.
- f. “Notice of a diagnosis of adrenal insufficiency” means written notice to the district from a student or the parent or guardian of a student who has been diagnosed as adrenal insufficient with a copy of an order from the student’s primary care provider that includes the student’s diagnosis, description of symptoms indicating the student is in crisis, prescription for medication to treat adrenal insufficiency crisis and instructions for follow-up care after medication to treat adrenal insufficiency crisis has been administered.
- g. “Prescriber¹” means a doctor of medicine or osteopathy, a physician assistant licensed to practice by the Board of Medical Examiners for the state of Oregon, an Oregon-licensed, advance practice registered nurse with prescriptive authority, a dentist licensed by the Board of Dentistry for the state of Oregon, an optometrist licensed by the Board of Optometry for the state of Oregon, a naturopathic physician licensed by the Board of Naturopathy for the state of Oregon or a pharmacist licensed by the Board of Pharmacy for the state of Oregon.
- h. “Qualified trainer” means a person who is familiar with the delivery of health services in a school setting and who is a registered nurse licensed by the Oregon State Board of Nursing, a doctor of medicine or osteopathy or a physician assistant licensed by the Board of Medical Examiners for the state of Oregon or a pharmacist licensed by the Board of Pharmacy for the state of Oregon.
- i. “Severe allergy” means a life-threatening hypersensitivity to a specific substance such as food, pollen, dust or insect sting.
- j. “Asthma” means a chronic inflammatory disorder of the airways that requires ongoing medical intervention.
- k. “Designated personnel” means the school personnel designated to administer medication pursuant to district policy and procedure.

¹A registered nurse who is employed by a public or private school, ESD or local public health authority to provide nursing services at a public or private school may accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S. if the order is related to the care or treatment of a student who has been enrolled at the school for not more than 90 days.

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2. Designated Staff/Training

- a. The principal will designate authorized personnel to administer prescription or nonprescription medication to a student while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity, as required by Oregon law. The principal will supervise and ensure building and activity practices and procedures are consistent with the requirements of law, rules and this administrative regulation.
- b. The principal will ensure the training required by Oregon law is provided to designated personnel. Training must be conducted by a qualified trainer. Training will be provided annually to designated personnel authorized to administer medication to students. The first year and every third year of training requires in-person instruction; during the intervening years, designated personnel may complete an online training that has been approved by the Oregon Department of Education (ODE) so long as a trainer is available within a reasonable amount of time following the training to answer questions and provide clarification.
- c. Training will provide an overview of applicable provisions of Oregon law, administrative rules, district policy and administrative regulations and include, but not be limited to, the following: safe storage, handling, monitoring medication supplies, disposing of medications, record keeping and reporting of medication administration and errors in administration, emergency medical response for life-threatening side effects, allergic reactions or adrenal insufficiency and student confidentiality. Materials as recommended and/or approved by the ODE will be used.
- d. A copy of the district's policy and administrative regulation will be provided to all staff authorized to administer medication to students and others, as appropriate.
- e. A statement that the designated personnel has received the required training will be signed by the staff member and filed in the district office.

3. Administering Premeasured Doses of Epinephrine to a Student or Other Individual

A premeasured dose of epinephrine may be administered by trained, designated personnel to any student or other individual on school premises who the personnel believe, in good faith, is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

4. Administering of Medication to a Student Experiencing Symptoms of Adrenal Crisis

A student experiencing symptoms of adrenal crisis while the student is in school, at a school-sponsored activity, while under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from a school or a school-sponsored activity, may be treated by designated personnel and shall be subject to the following:

- a. Upon notice of a diagnosis of adrenal insufficiency, as defined in Oregon Administrative Rule (OAR) 581-021-0037, the building principal will designate one or more school personnel to be responsible for administering the medication to treat adrenal insufficiency;
- b. The designated personnel will successfully complete training to administer medication to treat a student who has adrenal insufficiency and is experiencing symptoms of adrenal crisis in accordance with the rules adopted by the Oregon Health Authority;

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- c. The student or the student's parent or guardian must provide adequate supply of the student's prescribed medication to the district;
- d. The district will require the development of an individualized health care plan for the student that includes protocols for preventing exposures to possible triggers, and establishes if or when a student may self-carry prescription medication when the student has not been approved to self-administer medication;
- e. In the event that a student experiences symptoms of adrenal crisis and the designated personnel determines the medication to treat adrenal insufficiency should be administered, any available staff member will immediately call 911 and the student's parent or guardian.

5. Administering Medication to a Student

- a. A request to permit designated personnel to administer medication to a student may be approved by the district and is subject to the following:
 - (1) A written request for designated personnel to administer prescription medication to a student, if because of the prescribed frequency or-schedule, the medication must be given while the student is in school, at a school-sponsored activity, while under the supervision of school personnel and in transit to or from school or a school-sponsored activity, must be submitted to the school office and shall include:
 - a) The written permission of the student's parent or guardian or the student if the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675; and
 - b) The written instruction from the prescriber for the administration of the medication to the student that includes:
 - (i) Name of the student;
 - (ii) Name of the medication;
 - (iii) Method of administration;
 - (iv) Dosage;
 - (v) Frequency of administration;
 - (vi) Other special instructions from the prescriber, if any; and
 - (vii) Signature of the prescriber.
 - c) The prescription label prepared by a pharmacist at the direction of the prescriber, will be considered to meet this requirement if it contains the information listed in (i)-(vi) above.
 - (2) A written request for designated personnel to administer nonprescription medication to a student must be submitted to the school office and is subject to the following:
 - a) The nonprescription medication is necessary for the student to remain in school;
 - b) The nonprescription medication is provided in the original manufacturer's container by the parent or guardian of the student;

The written instruction from the student's parent or guardian for the administration of the nonprescription medication includes:

- (i) Name of the student;

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- (ii) Name of the medication;
- (iii) Method of administration;
- (iv) Dosage;
- (v) Frequency of administration;
- (vi) Other special instructions, if any; and
- (vii) Signature of the student's parent or guardian.

If the written instruction is not consistent with the manufacturer's guidelines for the nonprescription medication, the written instruction must also include a written order allowing the inconsistent administration signed by a prescriber.

- c) If the nonprescription medication is not approved by the Food and Drug Administration (FDA), a written order from the student's prescriber is required and will include:
 - (i) Name of the student;
 - (ii) Name of the medication;
 - (iii) Dosage;
 - (iv) Method of administration;
 - (v) Frequency of administration;
 - (vi) A statement that the medication must be administered while the student is in school;
 - (vii) Other special instructions, if any; and
 - (viii) Signature of the prescriber.
- b. An individualized health care and allergy plan will be developed for a student with a known life-threatening allergy. It will include protocols for preventing exposures to allergens and procedures for responding to life-threatening allergic reactions while the student is in school, at a school-sponsored activity, while under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from the school or a school-sponsored activity. It will also include a determination on if or when the student may self-carry prescription medication if the student has not been approved to self-administer medication;
- c. It is the student's parent or guardian's, or the student's (if the student is allowed to seek medical care without parental consent), responsibility to ensure that an adequate amount of medication is on hand at the school for the duration of the student's need to take medication;
- d. It is the student's parent or guardian's, or the student's (if the student is allowed to seek medical care without parental consent), responsibility to ensure that the school is informed in writing of any changes in medication instructions;
- e. In the event a student refuses medication, the parent or guardian will be notified immediately, except where a student is allowed to seek medical care without parental consent. No attempt will be made to administer medication to a student who refuses a medication;

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- f. Any error in administration of a medication will be reported to the parent or guardian immediately (except where a student is allowed to seek medical care without parental consent), and documentation will be made on the district's Accident/Incident Report form. Errors include, but are not limited to, administering medication to the wrong student, administering the wrong medication, dose, frequency of administration or method of administration;
 - g. Medication shall not be administered until the necessary permission form and written instructions have been submitted as required by the district.
6. Administration of Medication by a Student to Themselves
- a. A student, including a student in grade K through 12 with asthma or severe allergies, may be permitted to administer medication to themselves without assistance from designated personnel and is subject to the following:
 - (1) A student must demonstrate the ability, developmentally and behaviorally, to self-administer prescription medication and must have:
 - a) A permission form from a parent or guardian (except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675) and other documentation requested by the District must be submitted for self-medication of all prescription medications;
 - b) If the student has asthma, diabetes and/or a severe allergy, a medication that is prescribed by a prescriber and a written treatment plan developed by a prescriber or other Oregon licensed health care professional for managing of the student's asthma, diabetes and/or severe allergy, and directs use by the student while the student is in school, at a school-sponsored activity, while under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity. The prescriber will include acknowledgment that the student has been instructed in the correct and responsible use of the prescribed medication;
 - c) The permission to self-administer the medication from a building administrator and a prescriber or registered nurse practicing in a school setting.
 - (2) A student must demonstrate the ability, developmentally and behaviorally, to self-administer nonprescription medication and must have:
 - a) The written permission of the student's parent or guardian (except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675);
 - b) The student's name affixed to the manufacturer's original container; and
 - c) The permission to self-administer medication from a building administrator.
 - (3) A student must demonstrate the ability, developmentally and behaviorally, to self-administer nonprescription medication that is not approved by the FDA and must have:

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- a) The written permission of the student's parent or guardian (except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675);
 - b) A written order from the student's prescriber that includes:
 - (i) Name of the student;
 - (ii) Name of the medication;
 - (iii) Dosage;
 - (iv) Method of administration;
 - (v) Frequency of administration;
 - (vi) A statement that the medication must be administered while the student is in school;
 - (vii) Other special instructions, if any; and
 - (viii) Signature of the prescriber.
 - b. The student may have in his/her possession only the amount of medication needed for that school day, except for manufacturer's packaging that contains multiple dosage, the student may carry one package, such as, but not limited to, autoinjectable epinephrine or bronchodilators/inhalers;
 - c. Sharing and/or borrowing of any medication with another student is strictly prohibited;
 - d. For a student who has been prescribed bronchodilators or epinephrine, the designated personnel will request that the parent or guardian provide backup medication for emergency use by that student. Backup medication, if provided will be kept at the student's school in a location to which the student has immediate access in the event the student has an asthma and/or severe allergy emergency;
 - e. Upon written request from a parent or guardian, and with a prescriber's written statement that the lack of immediate access to a backup autoinjectable epinephrine may be life threatening to a student, and the location the school stores backup medication is not located in the student's classroom, a process shall be established to allow the backup autoinjectable epinephrine to be kept in a reasonably secure location in the student's classroom;
 - f. A student shall not administer medication to themselves until the necessary permission form and written instructions have been submitted as required by the district;
 - g. Permission for a student to administer medication to themselves may be revoked if the student violates the Board policy and/or this administrative regulation;
 - h. A student may be subject to discipline, up to and including expulsion, as appropriate;
 - i. A student permitted to administer medication to themselves may be monitored by designated personnel to monitor the student's response to the medication.
7. Handling, Monitoring, and Safe Storage of Medication Supplies for Administering Medication to Students
- a. Medication administered by designated personnel to a student or self-administered by a student, must be delivered to the school in its original container, accompanied by the permission form and written instructions, as required above.
 - b. Medication in capsule or tablet form and categorized as a sedative, stimulant, anticonvulsant, narcotic analgesic or psychotropic medication will be counted by designated personnel in the presence of another district employee upon receipt, documented in the student's medication log and routinely monitored during

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storage and administration. Discrepancies will be reported to the principal immediately and documented in the student's medication log. For such medication not in capsule or tablet form, standard measuring and monitoring procedures will apply.

- c. Designated personnel will follow the written instructions of the prescriber and the student or the student's parent or guardian, and training guidelines as may be recommended by the ODE for administering all forms of prescription and/or nonprescription medications.
- d. Medication will be secured as follows:
 - 1) Non-refrigerated medications will be stored in a locked cabinet, drawer or box;
 - 2) Medications requiring refrigeration will be stored in a locked box in a refrigerator or in a separate refrigerator used solely for the storage of medication;
 - 3) Access to medication storage keys will be limited to the principal and designated personnel.
- e. Designated personnel will be responsible for monitoring all medication supplies and for ensuring medication is secure at all times, not left unattended after administering and that the medication container is properly sealed and returned to storage.
- f. In the event medication is running low or an inadequate dosage is on hand to administer the medication, the designated personnel will notify the student's parent or guardian or the student (in situations involving ORS 109.610, 109.640 and 109.675) immediately.

8. Emergency Response

- a. Designated personnel will notify 911 or other appropriate emergency medical response systems and administer first aid, as necessary, in the event of life-threatening side effects that result from district-administered medication or from student self-medication or allergic reactions. The parent or guardian, school nurse and principal will be notified immediately.
- b. Minor adverse reactions that result from district-administered medication or from student self-medication will be reported to the parent or guardian immediately (except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675).
- c. Any available district staff will immediately call 911 and the student's parent or guardian if the designated personnel believes the student is experiencing symptoms of adrenal crisis and plans to administer medication.

9. Special Guidelines

- a. District Registered Nurses may administer the following over-the-counter (OTC) medications as listed in Bethel Health Services protocol, as stated in guidelines issued by the Medical Director: Acetaminophen, Ibuprofen, Diphenhydramine, and Calcium Carbonate. All efforts will be made to contact parent/guardian prior to administering these medications.
- b. Designated staff at Willamette High School and Kalapuya High School may administer acetaminophen, as stated in Bethel Health Services protocol, with a signed parent/guardian permission form.
- c. The health assistant may administer a one-time dose of an approved OTC medication with

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parent/guardian and District Registered Nurse permission. A permission form will be sent home requesting that the parent/guardian supply the school with a written authorization and the OTC medication.

10. Disposal of Medications

- a. Medication not picked up by the student's parent or guardian (or the student when allowed pursuant to ORS 109.610, 109.640 and 109.675) at the end of the school year or within five school days of the end of the medication period, whichever is earlier, will be disposed of by designated personnel in a non-recoverable fashion as follows:
- (1) Medication will be removed from its original container and personal information will be destroyed;
 - (2) Solid medications will be crushed, mixed or dissolved in water, liquid medications will be mixed or dissolved in water; and
 - (3) Mixed with an undesirable substance, e.g., coffee grounds, kitty litter, flour; and
 - (4) Placed in impermeable non-descriptive containers, e.g., empty cans or sealable bags, and placed in the trash.

Prescriptions will be flushed down the toilet **only** if the accompanying patient information specifically instructs it is safe to do so.

Other medication will be disposed of in accordance with established training procedures including sharps and glass.

- b. All prescription medication will be disposed of by designated personnel in the presence of another school employee and documented as described in Section 11, below.

11. Transcribing, Recording and Record Keeping

- a. A medication log will be maintained for each student administered medication by the district. The medication log will include, but not be limited to:
- (1) The name of the student, name of medication, dosage, method of administration, date, and time of administration, frequency of administration and the name of the person administering the medication;
 - (2) Student refusals of medication;
 - (3) Errors in administration of medication;
 - (4) Incidents of emergency and minor adverse reaction by a student to medication;
 - (5) Discrepancies in medication supply;
 - (6) Disposal of medication including date, quantity, manner in which the medication was destroyed and the signature of the staff involved.
- b. All records relating to administration of medications, including permissions and written instructions, will be maintained in a separate medical file apart from the student's education record file unless otherwise related to the student's educational placement and/or individualized education program. Records will be retained in accordance with applicable provisions of OAR 166-400-0010(17) and OAR 166-400-0060(29).

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- c. Student health information will be kept confidential. Access shall be limited to those designated personnel authorized to administer medication to students, the student and his/her parents or guardian. Information may be shared with other staff with a legitimate educational interest in the student or others as may be authorized by the parent or guardian in writing or others as allowed under state and federal law.

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March 12, 2018

RESOLUTION NO. 17-18: 49

BE IT RESOLVED, that the Board of Directors, Bethel School District No. 52, Lane County, hereby deems it necessary and advisable to finance the costs of purchasing buses and related equipment (the “Project”) and paying costs of issuance through one or more lease purchase, loan or similar financing agreements (the “Agreement”); and

WHEREAS, the District desires to enter into one or more lease purchase, loan or similar financing agreements in an aggregate principal amount not to exceed \$1,600,000; and

WHEREAS, the District is authorized pursuant to the Constitution and laws of the State of Oregon, namely Oregon Revised Statutes Section 271.390, to enter into such agreements to finance real and personal property projects; and

WHEREAS, the District anticipates incurring expenditures (the “Expenditures”) to finance the costs of the Project, described herein, and wishes to declare its official intent to reimburse itself for any Expenditures it may make from its available funds on the Project from the proceeds of the Agreement, the interest on which shall be excluded from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”); and

WHEREAS, the Board has determined that those moneys advanced to pay the Expenditures prior to the issuance of the Agreement are available only for a temporary period and it is necessary to reimburse the District for the Expenditures from the proceeds of the Agreement.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. Authorization. The District hereby authorizes the Superintendent or Director of Business Services (each an “Authorized Representative”), on behalf of the District and without further action by the Board, to negotiate the terms of the Agreement, in an aggregate principal amount not to exceed \$1,600,000, with one or more banks or other financial institutions or vendors, to further select and delineate the particulars of the Project, and to execute and deliver the Agreement and any related documentation necessary to carry out this Resolution to complete the financing.

The estimated weighted average life of the Agreement does not exceed the dollar weighted average life of the Project being financed with the Agreement, as required by ORS 271.390. The District hereby determines that the Project is needed for District purposes.

2. Security. The District shall pay the amounts due under the Agreement from any and all of its legally available taxes, revenues and other funds as authorized by ORS 271.390. The District hereby pledges its full faith and credit and taxing power within the limitations of Sections 11 and 11b of Article XI of the Oregon Constitution to pay the amounts due under the Agreement pursuant to ORS 287A.315.

3. Declaring Intent to Reimburse Expenditures. The District hereby declares its official intent pursuant to Treasury Regulation Section 1.150-2 to reimburse itself for Expenditures of the Project paid prior to the issuance of the Agreement with proceeds of the Agreement.

4. Appointment of Special Counsel and Placement Agent. The Board appoints the law firm of Hawkins Delafield & Wood LLP of Portland, Oregon, as Special Counsel and Piper Jaffray & Co., as Placement Agent for the purpose of assisting in the preparation and execution of the Agreement and related documentation necessary to carry out this Resolution and to complete the financing.

ADOPTED by the Board of Directors of Bethel School District No. 52, Lane County, Oregon this 12th day of March, 2018.

ATTEST _____
Clerk - Chris Parra

Chair – Dawnja Johnson

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				