



BETHEL SCHOOL BOARD MEETING

District Office – 4640 Barger Drive
Monday, September 11, 2017
7:00 p.m.

AGENDA

- 1. Call to Order** **Dawnja Johnson, Chair**
- 2. Pledge of Allegiance** **Debi Farr, Vice Chair**
- 3. Approval of Minutes**
- 4. Superintendent's Report**
 - A. School is Open – Highlights from Principals
 - B. Bond Work Recap, Pat McGillivray and Pat Bradshaw
 - C. Fiscal Year 2017 Financial Statement, Simon Levear
 - D. Legislative & School Finance Update
 - E.
- 5. Delegations and Visitors**
- 6. Consent Agenda**
Personnel Action Resolution No. 10
- 7. Action Items**
 - A.
- 8. Information and Discussion**
 - A. OSBA Fall Regional Meeting, September 21, 6pm Dinner, Lane ESD
 - B. OBEF 3rd Annual Supporting Students Success Fundraiser, September 22, 5:30pm, NWCU Community Room
 - C. OSBA Elections – Candidate Nominations due September 29
 - D. BEF Breakfast at Bethel, October 13, 7am - 8am, Meadow View School
 - E. OSBA Annual Convention, November 9-12, Portland Marriott Downtown Waterfront
 - F.
- 9. Board Activity Update**
 - A.
- 10. Review of Next Meeting: Monday, September 25, 2017**
 - A. Student Representative Reports, KHS and WHS
 - B. Willamette High School – Willamette Prep Academy 2017, Mindy Le Roux

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- C. Bethel Farm and Oregon Harvest Day, Kasey White and Jennie Kolpak
- D. Budget Committee Openings and Timeline
- E. Financial Statement, Simon Levear
- F. Legislative & School Finance Update
- G. Board Policies Up for Periodic Review
- H.

11. Adjournment

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ATTENDANCE

Board Members: Alan Laisure, Debi Farr, Rich Cunningham, Ginger Poage, Paul Jorgensen, Greg Nelson, and Chair, Dawnja Johnson

Absent: None

District staff, students, and community members identified: Superintendent Parra, Pat McGillivray, Amy Tidwell, Simon Levear, William Swift, Robin Hanson, Mindy LeRoux, Stefan Aumack, and Jill Busby

CALL TO ORDER

Chair Johnson called the August 28, 2017, Meeting of the Board of Directors to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Farr led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Johnson presented the Minutes from the July 13, 2017, Work Session and the July 13, 2017, Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

EXECUTIVE SESSION per ORS 192.660(2)(h)

Chair Johnson moved the Board into Executive Session at 7:02 p.m. to consult with legal counsel.

RETURN TO REGULAR SESSION

Chair Johnson returned the Board to Regular Session at 7:20 p.m.

SUPERINTENDENT'S REPORT

Measure 98 Planning, Mindy LeRoux and Stefan Aumack

Willamette High School Principal Mindy LeRoux provided an overview of the purpose of Measure 98, which includes establishing and expanding CTE programs, access to college level courses for high school students, and implementing dropout prevention strategies in high schools. Ms. LeRoux addressed how Measure 98 funding will be distributed in the District and described the process used to determine how funding will be spent. Ms. LeRoux summarized the programs at Willamette that have been implemented for the 2017-18 school year using Measure 98 funding. Kalapuya High School Principal Stefan Aumack reported that Kalapuya intends to use Measure 98 funding to create a stronger support system for students on campus to increase retention and to develop a plan for students to matriculate and remain in college. The Board discussed possibilities for utilizing Measure 98 funding.

Bethel Health Center and Resolution No. 47, 16-17 Discussion

Superintendent Parra introduced Special Services Director Amy Tidwell and Bethel Health Center Director Brooke Cottle. Ms. Cottle shared a potential conflict with the adopted Resolution and the ability of the Bethel Health Center to offer some state and federal programs. Resolution No. 47, 16-17, states that the

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District will not ask about or record student immigration documentation status, or that of a student’s family members. Ms. Cottle used the Ccare Contraceptive program as an example of a potential conflict. To assist students and families who voluntarily wish to access the Ccare program, the Bethel Health Center is required to ask about citizenship. After consulting with Oregon School Boards Association, the District learned that to inquire about citizenship status to assist students and families with accessing such programs now or in the future, the Board Chair can write a letter/memo explaining the circumstances by which the Bethel Health Center is exempt from the Board adopted Resolution No. 47, 16-17. The Board was provided with a draft Memo. The Board agreed that when assisting students and families who voluntarily wish to access state and federal medical programs, the Bethel Health Center could inquire about legal citizenship. In addition, the Memo refers to House Bill 3464 (2017), which states that a public body may not inquire about or request information concerning a person’s citizenship or immigration status, “except as required by state or federal law, or as necessary to determine eligibility for a benefit a person is seeking.” The Bethel Health Center may be required to ask, document, and/or own information specifically related to immigration status when clients voluntarily sign-up for services requiring such documentation to determine eligibility (e.g., Medicaid or services covered under Medicaid).

Urban Growth Boundary, Pat McGillivray

Community Relations Director Pat McGillivray reported on the recent expansion of the urban growth boundary and its effect on District property located between N. Terry and the Eugene Airport. The Board discussed zoning and possible outcomes for the property.

USS Theodore Roosevelt Slide Show

Superintendent Parra shared about her recent experience aboard the USS Theodore Roosevelt, a nuclear aircraft carrier.

DELEGATIONS AND VISITORS

None

CONSENT AGENDA

Resolution No. 6 – Personnel Action

Motion: Rich Cunningham moved, Alan Laisure seconded, to approve the Revised Consent Agenda as specified below:

#	Name	Type	Description
1.	Anderson, Amber	Temporary Hire for 2017-18	Offer Temporary Contract for .5 FTE Middle School Science/Elective Teacher @ Prairie Mountain; Start Date: 8/28/2017
2.	Colclasure, Jill	Hire for 2017-18	Offer 1 st Year Probationary Contract for .5 FTE PE/Health Teacher @ Cascade; Replaces: Kellen Hobie; Start Date: 8/28/2017.
3.	Craven, Lezlee	Temporary Hire for 2017-18	Offer Temporary Contract for 1.0 FTE School Counselor @ Kalapuya.

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4.	Eyles, Katelyn "Katie"	Resignation	Accept Resignation effective August 27, 2017; Position Held: 8 th Grade Math/Science Teacher @ Meadow View; 1 year at Bethel.
5.	Fairley, Amanda	Temporary Hire for 2017-18	Offer Temporary Contract for 1.0 FTE Spanish/ELA Teacher @ Willamette.
6.	Freuen, Joseph "Joe"	Additional Hours for 2017-18	Offer Temporary Contract for Additional .33 FTE Music Teacher @ Willamette; Total: 1.0 FTE.
7.	Gosa, Evan	Hire for 2017-18	Offer 1 st Year Probationary Contract for 1.0 FTE 4 th /5 th Grade Teacher @ Clear Lake; Start Date: 8/28/2017.
8.	Greene, Juliauna	Temporary Hire for 2017-18	Offer Temporary Contract for .5 FTE 3 rd Grade Teacher @ Fairfield from September through November 2017; Offer Temporary Contract for 1.0 FTE 4 th Grade Teacher @ Fairfield from November 2017 through March 2018; and Offer Temporary Contract for .5 FTE 4 th Grade Teacher from March through June 2018.
9.	Hobie, Kellen	Resignation	Accept Resignation effective August 27, 2017; Position Held: .5 FTE PE/Health Teacher @ Cascade.
10.	Holliday, Kendall	Temporary Hire for 2017-18	Offer Temporary Contract for .5 FTE 4 th Grade Facilitating Teacher @ Irving; Replaces: Britni Cacan; Start Date: 8/28/2017.
11.	Hollis, Meghan	Additional Hours for 2017-18	Offer 3 rd Year Probationary Contract for Additional .2 FTE 6 th Grade Science Teacher @ Cascade; Total: 1.0 FTE.
12.	Howard, Joceline	Hire for 2017-18	Offer Extra Duty Contract for Assistant JV Girls Soccer Coach @ Willamette.
13.	LaMagna, Paula	Hire for 2017-18	Offer Extra Duty Contract for Color Guard Instructor to Accompany Marching Band @ Willamette.
14.	Lancaster, Ewa	Hire for 2017-18	Offer 1 st Year Probationary Contract for .5 FTE German Teacher @ Willamette; Start Date: 8/28/2017.
15.	Mancuso, Anthony	Hire for 2017-18	Offer Extra Duty Contract for Assistant Football Coach @ Willamette.
16.	Martinell, Sherry	Temporary Hire for 2017-18	Offer Temporary Contract for .625 FTE 1 st Grade Facilitating Teacher @ Irving; Start Date: 8/28/2017.

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17.	Mittleider, Allyssa	Additional Hours for 2017-18	Offer Temporary Contract for Additional .5 FTE School Counselor @ Willamette; Total: 1.0 FTE.
18.	Patch, Lorraine "Lori"	Temporary Hire for 2017-18	Offer Temporary Contract for 1.0 FTE 2 nd /3 rd Grade Teacher @ Clear Lake; Replaces: Katelyn Eyles; Start Date: 8/28/2017.
19.	Petty, Kathleen	Temporary Hire for 2017-18	Offer Temporary Contract for .17 FTE IB German Teacher @ Willamette.
20.	Redd, Ashley	Resignation	Accept Resignation effective August 27, 2017; Position Held: 3 rd Grade Teacher @ Meadow View; 2 years at Bethel.
21.	Redmond, Amanda "Mandy"	Resignation	Accept Resignation effective August 27, 2017; Position Held: Middle School Math/Science/Elective Teacher @ Prairie Mountain; 2 years at Bethel.
22.	Roe, Christina	Hire for 2017-18	Offer 1 st Year Probationary Contract for 1.0 FTE Middle School Math/Science/Elective Teacher @ Prairie Mountain; Replaces: Amanda Redmond; Start Date: 8/28/2017.
23.	Rutherford, Kathryn "Katie"	Hire for 2017-18	Offer 1 st Year Probationary Contract for 1.0 FTE 1 st Grade Teacher @ Irving; Replaces: Madeline Wenberg; Start Date: 8/28/2017.
24.	Simmons, Malena	Hire for 2017-18	Offer 3 rd Year Probationary Contract for 1.0 FTE K-5 Resource Room Teacher @ Clear Lake; Replaces: Rachel Garvin.
25.	Simonsen, Edith	Hire for 2017-18	Offer 1 st Year Probationary Contract for 1.0 FTE 3 rd Grade Teacher @ Prairie Mountain; Start Date: 8/28/2017.
26.	Stowell, Julie	Temporary Hire for 2017-18	Offer Temporary Contract for .75 FTE Music Teacher @ Irving; Replaces: Kim Strohman.
27.	Taylor, Calan	Resignation	Accept Resignation effective August 28, 2017; Position Held: Social Studies/Science Teacher @ Kalapuya; 11 years at Bethel.
28.	Wenberg, Madeline	Resignation	Accept Resignation effective August 28, 2017; Position Held: 1 st Grade Teacher @ Irving; 3 years at Bethel.
29.	Wicks, Stacie	Hire for 2017-18	Offer 1 st Year Probationary Contract for .5 FTE Music Teacher @ Fairfield; Replaces: Chase Clark; Start Date: 8/28/2017.
30.	Young, Cally	Hire for 2017-18	Offer 1 st Year Probationary Contract for 1.0 FTE 1 st Grade Teacher @ Meadow View; Replaces: Ashley Redd; Start Date: 8/28/2017.

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31.	Zydycrn, Nicholas "Naz"	Temporary Hire for 2017-18	Offer Temporary Contract for 1.0 FTE GED Teacher @ Kalapuya; Start Date: 8/28/2017.
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Motion Passed, 7-0

ACTION ITEMS

Resolution No. 7 – Adopt 2017-2018 School Board Priorities/Goals

Motion: Debi Farr moved, Paul Jorgensen seconded, to adopt the School Board Priorities as presented for the 2017-2018 school year.

Motion Passed, 7-0

Resolution No. 8 – Approve Out-of-District Transfer Caps for 2017-2018

Motion: Greg Nelson moved, Ginger Poage seconded, to approve the Out-of-District Transfer Caps as presented for the 2017-2018 school year.

Motion Passed, 7-0

Resolution No. 9 – Adopt Revised 2017-2018 Academic Calendar

Motion: Alan Laisure moved, Greg Nelson seconded, to adopt the Revised 2017-2018 School Calendar, as presented.

Motion Passed, 7-0

INFORMATION AND DISCUSSION

- A. Welcome Back Ceremony: Tuesday, August 29, 8am Refreshments, 9am Start, Powers Auditorium
- B. OSBA lodging reservations open September 11 – RSVP to Jill no later than September 8
- C. OSBA Fall Regional Meeting, September 21, 5pm Roundtable (Tentative), 6pm Dinner, Lane ESD - RSVP to Jill no later than September 1
- D. BEF Breakfast at Bethel, October 13, 7am - 8am, Meadow View School. Director Jorgensen reported that Willamette’s Class of 1962 recently celebrated their 55th reunion and raised money to donate to BEF.
- E. OSBA Annual Convention, November 9-12, Portland Marriott Downtown Waterfront

BOARD ACTIVITY UPDATE

- A. Director Laisure reported that he has enjoyed participating with his family in the KITS program, which is wrapping up for the summer, and is in awe of the services provided to families through this program.
- B. Director Poage shared a story about her great-grandson’s experience as he recently started kindergarten.

REVIEW OF NEXT MEETING: MONDAY, SEPTEMBER 11, 2017

- A. School is Open – Highlights from Principals
- B. Bond Work Recap, Pat McGillivray and Pat Bradshaw
- C. Financial Statement, Simon Levear
- D. Legislative & School Finance Update
- E. Board Policies Up for Periodic Review

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ADJOURNMENT

There being no further business to bring before the Board, Chair Johnson adjourned the meeting at 8:43 p.m.

Clerk – Chris Parra
jcb

Chair – Dawnja Johnson

Bethel School District GENERAL FUND
 Revenue and Expenditure Summary/Projection (unaudited)
 Fiscal Year 2016/2017

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Preliminary	Projected	ADOPTED BUDG	Budget Variance	YTD	YTD	Variance	
	July., 2016	Aug., 2016	Sept., 2016	Oct., 2016	Nov., 2016	Dec., 2016	Jan 2017	Feb 2017	March 2017	April 2017	May 2017	June 2017	2016/2017 Totals			Actual	Projected		
REVENUES																			
LOCAL SOURCES:																			
Current year's levy* R1111	0	0	15,396	18,810	9,411,674	3,373,694	167,451	67,677	376,306	50,730	49,883	367,892	13,899,513	13,794,096	105,417	13,899,513	13,794,096	105,417	
Prior years' taxes* R1112 & 1190	0	0	18,505	32,816	68,360	15,225	23,846	18,533	6,812	18,816	19,875	89,175	311,965	235,500	76,465	311,965	235,500	76,465	
Tuition from other Districts	0	0	0	0	0	0	0	0	0	0	14,808	22,212	37,020	0	37,020	37,020	0	37,020	
Investment earnings R1510	9,217	11,874	11,442	13,099	12,326	20,350	23,220	25,688	22,366	22,104	24,516	14,903	211,105	110,000	101,105	211,105	110,000	101,105	
Misc. local sources R1910 & R194	-95	686	663	39,321	191	642	638	4,481	8,420	11,864	151,716	57,675	276,203	44,800	231,403	276,203	44,800	231,403	
Subtotal	9,122	12,560	46,006	104,046	9,492,552	3,409,911	215,155	116,380	413,903	103,515	260,797	551,857	14,735,806	14,184,396	551,410	14,735,806	14,184,396	551,410	
INTERMEDIATE SOURCES:																			
County School Fund* R2101	0	0	0	0	0	0	0	0	0	0	0	90,969	90,969	115,000	-24,031	90,969	115,000	(24,031)	
Subtotal	0	0	0	0	0	0	0	0	0	0	0	90,969	90,969	115,000	-24,031	90,969	115,000	(24,031)	
STATE SOURCES:																			
SSF- Current Year R3101	5,817,213	2,906,859	2,906,859	2,906,859	2,906,859	2,921,118	2,921,118	2,921,118	2,892,642	2,897,645	2,753,626	-7	34,751,908	35,212,500	-460,592	34,751,908	35,212,500	(460,592)	
Common School Fund* R3103	0	0	0	0	0	0	379,611	0	0	0	0	379,611	759,223	551,597	207,626	759,223	551,597	207,626	
High Cost Disability	0	0	0	0	0	0	0	0	0	0	128,576	0	128,576	80,000	48,576	128,576	80,000	48,576	
Other State Funds	0	0	0	0	0	0	0	0	0	24,092	0	0	24,092	0	24,092	24,092	0	24,092	
Subtotal	5,817,213	2,906,859	2,906,859	2,906,859	2,906,859	2,921,118	3,300,729	2,921,118	2,892,642	2,921,737	2,882,202	379,605	35,663,799	35,844,097	-180,298	35,663,799	35,844,097	(180,298)	
FEDERAL SOURCES:																			
Other Federal Grants 4700	0	0	0	0	0	0	0	0	0	0	0	43,449	43,449	0	43,449	43,449	0	43,449	
Federal Forest Fees* R4801	0	0	0	0	0	0	0	0	0	0	0	49,762	49,762	0	49,762	49,762	0	49,762	
Subtotal	0	0	0	0	0	0	0	0	0	0	0	93,211	93,211	0	93,211	93,211	0	93,211	
OTHER RESOURCES:																			
Interfund Transfers In R5200	0	0	0	0	0	0	0	47,718	0	0	0	0	47,718	0	47,718	47,718	0	47,718	
Beginning fund balance R5400	7,015,557	0	0	0	0	0	0	0	0	0	0	0	7,015,557	6,290,151	725,406	7,015,557	6,290,151	725,406	
Subtotal	7,015,557	0	0	0	0	0	0	47,718	0	0	0	0	7,063,275	6,290,151	773,124	7,063,275	6,290,151	773,124	
Total, monthly revenues	12,841,892	2,919,419	2,952,865	3,010,905	12,399,411	6,331,029	3,515,885	3,085,216	3,306,545	3,025,252	3,143,000	1,115,642	57,647,059	56,433,644	1,213,415	57,647,059	56,433,644	1,213,415	
CUMULATIVE RESOURCES	12,841,892	15,761,311	18,714,176	21,725,082	34,124,492	40,455,521	43,971,406	47,056,621	50,363,166	53,388,418	56,531,418	57,647,059	57,647,059	56,433,644	1,213,415	57,647,059	56,433,644	1,213,415	
EXPENDITURES																			
Salaries- 100	322,851	547,525	1,971,194	2,345,122	2,412,495	2,314,188	2,137,753	2,340,261	2,358,195	2,219,140	2,373,508	5,462,064	26,804,296	26,603,185	201,111	26,804,296	26,603,185	201,111	
Employee benefits- 200	244,853	378,213	1,364,414	1,554,640	1,553,393	1,511,926	1,464,997	1,514,071	1,547,534	1,499,728	1,541,748	3,399,315	17,574,832	17,723,593	-148,761	17,574,832	17,723,593	(148,761)	
Purchased services- 300	208,733	278,412	166,974	255,063	706,594	410,719	507,675	352,230	435,801	456,373	423,572	960,280	5,162,424	5,339,643	-177,219	5,162,424	5,339,643	(177,219)	
Supplies- 400	48,261	75,253	43,091	58,943	73,692	62,456	107,749	57,653	55,054	34,891	83,935	121,862	822,838	771,487	51,351	822,838	771,487	51,351	
Capital outlay- 500	0	0	0	0	0	0	0	0	0	0	9,428	6,170	15,598	0	15,598	15,598	0	15,598	
Insurance/Dues/Other- 600	373,067	1,790	-632	66,359	4,176	4,908	1,439	12,653	2,067	1,617	-54	1,479	468,868	408,473	60,395	468,868	408,473	60,395	
Interfund Transfers	0	0	0	0	120,000	0	0	0	0	0	0	650,205	770,205	888,683	-118,478	770,205	888,683	(118,478)	
Contingency														3,698,580					
Total, monthly expend.	1,197,763	1,281,192	3,545,041	4,280,127	4,870,350	4,304,196	4,219,613	4,276,868	4,398,650	4,211,748	4,432,136	10,601,375	51,619,061	55,433,644	1,087,679	51,619,061	51,735,064	(116,003)	
CUMULATIVE EXPENDITURES	1,197,763	2,478,956	6,023,997	10,304,123	15,174,473	19,478,670	23,698,283	27,975,151	32,373,801	36,585,550	41,017,686	51,619,061	51,619,061	55,433,644	1,087,679	51,619,061	51,735,064	(116,003)	
Month-end Fund Balance	11,644,129	13,282,356	12,690,180	11,420,958	18,950,019	20,976,851	20,273,123	19,081,471	17,989,365	16,802,868	15,513,732	6,027,998	6,027,998	1,000,000					

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September 11, 2017

RESOLUTION NO. 17-18: 10

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Earle, Quinn	Hire for 2017-18	Offer Extra Duty Contract for Debate/Forensics Coach @ Willamette.
2.	Garvin, Rachel	Resignation	Accept Resignation effective August 30, 2017; Position Held: K-5 Resource Room Teacher @ Clear Lake; 6 years at Bethel.
3.	Humphreys, Martha	Additional Hours for 2017-18	Offer Temporary Contract for Additional .5 FTE Culinary CTE Teacher @ Willamette; Total: 1.0 FTE.
4.	James, Peter	Temporary Hire for 2017-18	Offer Temporary Contract for 1.0 FTE GED Teacher @ Kalapuya; Replaces: Naz Zydyrcn; Start Date: 8/28/2017.
5.	Marxer, Lisa	Hire for 2017-18	Offer 1 st Year Probationary Contract for .5 FTE Music Teacher @ Danebo; Replaces: Kim Robison; Start Date: 9/6/2017.
6.	Peirce, Edward	Hire for 2017-18	Offer Extra Duty Contract for Assistant Football Coach @ Willamette.
7.	Robison, Kim	Resignation	Accept Resignation effective August 31, 2017; Position Held: Music Teacher @ Danebo; 2 years at Bethel.
8.	Wolfram, Jerry	Temporary Hire for 2017-18	Offer Temporary Contract for .5 FTE Health Teacher @ Willamette; Start Date: 8/28/2017.
9.	Zydyrcn, Naz	Hire for 2017-18	Offer 1 st Year Probationary Contract for 1.0 FTE Science Teacher @ Kalapuya; Replaces: Calan Taylor; Start Date: 8/28/2017.

Recommended by: Remie Calalang, Human Resources Director

ATTEST _____

Clerk – Chris Parra

Chair – Dawnja Johnson

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				